

**Village of Tolono Board of Trustees**  
**Regular Meeting**  
**February 3, 2026**

The Village of Tolono Board of Trustees (“Board”) met on February 3, 2026 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:30pm. Roll call found the following trustees present Mark Adair, Vicki Buffo, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Also present were Clerk Brandy Dalton, Public Works Superintendent John Myers, Police Chief Justin Levingston, and Treasurer Heather Manint.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

**PUBLIC COMMENTS**

John McDade thanked the Village for their snow removal efforts and addressed his concern about time management or prep issues, alleyways need to be plowed, the railroad crossing at Walnut needs better traction, and the reclassification of job titles is contradictory.

Casey Wilson addressed some of her concerns with the proposed Tolono II TIF District.

Debbie Revell is against the Tolono II TIF District and appalled at using the Main Street parking lot as a green space.

**REPORTS**

***Fun Day*** – the committee meets the third Thursday of every month at 6:30pm in the meeting room at the Police Station and everyone is welcome to join.

***Planning and Zoning Board*** – Del Boyle thanked the Board for his appointment to the Planning and Zoning Board and said he would like to work together to progress the town forward.

***Engineering*** – Larry Johnson said he is trying to wrap up the Loose Cobra parking lot project, but the library is the hang up. We have paid Feutz Contractors 90% of their contract and are holding 10% for the inlets at the library. We could close the contract and have them drop off the inlet structures to the Village. Johnson also said that Trustee Grady had reached out for updated pricing to make the Main Street parking lot a green space, but he was unable to do so because they never priced the parking lot before because the Village Board did not decide on details.

***Public Works*** – Superintendent Myers said that the snow route map and policy was turned in and would like to see it as an ordinance. They had to switch companies for the snowplow blades and should have the blades Monday. They are working on ordering the OSHA chemical cabinets and putting together the binder for MSDS sheets since they can't find the one that should be there. He was notified of a stop sign on Windstone that needs to be replaced, and Trustee Robbins said that we need to use Rave when the snow routes are activated.

***Police Department*** – Chief Levingston said that e-citations it up and running, so now everything is printed instead of handwritten. He would like to order new office chairs for the police station. Last month there were more stops and citations versus last year and the last few days has been busy. Trustee Robbins asked about Champaign County writing

tickets for violation of the Parent Responsibility Ordinance. Chief Levingston said he will check with the Sherrif. He also said that he had no issues with the roads this winter, there were no accidents in town, and the Public Works is doing a good job on keeping the roads plowed.

**Office** – Clerk Dalton said the office has been working on a lot of FOIA requests. They need to get started on the FY 2027 budget. QuickBooks Online migration will be happening soon.

**Treasurer** – Treasurer Manint gave the December Treasurer’s Report.

**Retail Strategies** – Trustee Robbins said the Core Team had a call in January. Public Works got the benches placed. One person cussed the Public Works Superintendent, so that bench got moved to a better location. He said that we are trying to better downtown but keep getting pushback. Trustee Buffo said that if someone has a problem, there are better ways to deal with it than cuss employees. Call or email any of the Board members.

### **CONSENT AGENDA**

Clerk Dalton read the items to be voted on: A. minutes of the January 20, 2026 regular session board meeting; B. minutes of the January 20, 2026 executive session board meeting; C. bills/warrants as presented; D. January 30, 2026 payroll; E. budget vs actual report; F. December 2025 Treasurer’s Report.

Motion by Grady, second by Robbins to approve the Consent Agenda. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

### **OLD BUSINESS**

Trustee Buffo said she received no changes or feedback for the vision and mission statements. Motion by Grady, second by Goad to accept and approve the vision and mission statements as presented. Motion passed via voice vote.

Motion by Grady, second by Adair to approve Ordinance 2026-O-5, changing the golf cart permit effective date. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

After much discussion, the locksmith proposals were tabled to inquire about lease options.

### **NEW BUSINESS**

Motion by Grady, second by Robbins to approve a cash farm lease with Andy Woodworth as presented. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Swigart, second by Adair to send the Village owned Main Street parking lot to the Planning and Zoning Board for them to come up with plans. Roll call: Adair, aye; Buffo, nay; Goad, abstain; Grady, nay; Robbins, nay; Swigart, aye. Motion failed.

Motion by Buffo, second by Grady to approve updating the Village owned Main Street parking lot to green space. Roll call: Adair, nay; Buffo, aye; Goad, abstain; Grady, aye; Robbins, aye; Swigart, nay. Motion passed.

Motion by Robbins, second by Grady to approve the Champaign County Animal Control Agreement. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Grady to approve Ordinance 2026-O-6, yard waste disposal amendment. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board discussed the proposed model of the ICC Codes. It is modeled off of Urbana's code. It would be good until 2030. It will be sent to the Planning and Zoning Board to discuss and give recommendations to the Village Board of Trustees.

### **BOARD MEMBER COMMENTS**

Trustee Goad said he is working with the school district to get bus stop signs.

Trustee Adair said we need lighting at 900 N and Route 45 like what is on Route 130 at the Sidney Slab. He was informed that it would be up to IDOT.

Trustee Robbins asked if we wanted someone to go to the grant review to see why we scored the way we did since we did not receive the Safe Routes To School Grant. The consensus was that it would be good to go and know what the reason was for scoring lower.

Trustee Grady said that during Public Comments the Board has been told not to speak. According to Robert's Rules, the public should not be speaking during the business portion of the meeting. Trustee Robbins added to that by saying that the agenda says 3 minutes per person for Public Comments, but there has been 5 minutes on the screen for each person.

Trustee Buffo read her resignation letter.

Motion by Buffo, second by Robbins to enter into executive session at 9:32pm for the limited purpose of acquisition of land (5 ILCS 120/2(c)(5)). Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board returned to open session at 9:58pm on a motion made by Buffo, seconded by Adair.

Motion by Buffo, second by Robbins to adjourn the meeting at 9:59pm. Motion passed via voice vote.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC, MMC  
Village Clerk

xc: File  
Village Board