

**Village of Tolono Board of Trustees
Regular Meeting
December 16, 2025**

The Village of Tolono Board of Trustees ("Board") met on December 16, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:47pm. Roll call found the following trustees present Mark Adair, Vicki Buffo, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Also present were Clerk Brandy Dalton and Treasurer Heather Manint.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

PUBLIC COMMENTS

Jeanene Edmison thanked everyone that helped place and decorate garbage cans in the downtown area.

Susan Plackett voiced her concerns regarding a newsletter, golf cart permits and office hours.

John Moore discussed his issues with the current snow routes.

Ted Harke gave his input on problems with data centers after being told one was coming to Tolono.

REPORTS

Board Members

-President Stuber he has been contacted by a company that is looking at the possibility of putting a data center within 1 ½ miles of Tolono that is not the property that the Village bought because they are looking at hundreds of acres of property. They have already been in contact with Illinois American Water and Ameren. There is nothing to share other than they have called.

-Trustee Grady would rather see the Village use USDA rural development low interest loans instead of another TIF District.

-Trustee Robbins said there have been 22 new streetlights put up and 30 to 40 more to go.

Events – December 13 was the tree lighting event. It went well even with the bad weather.

Planning and Zoning Board – Jeanene Edmison said she was present at the December Planning & Zoning Board meeting. There were questions about if a shed and concrete pad needed a building permit, and they approved a Variance application.

Public Works – Trustee Robbins asked if we have a snow removal policy or time frame for snow removal.

Office – Clerk Dalton said the office will be closed December 24-26 and January 1 for the holidays, therefore Board packets will be done early. Dalton also said if employees or Board members are spending Village funds, they need to make sure that they are using accounts set up for the Village or using the tax-exempt certificate.

Treasurer – Treasurer Manint gave the November 2025 Treasurer's Report.

Retail Strategies – Trustee Swigart said that if you volunteer to do something, please do it. Trustee Robbins said that the 4 garbage cans were placed and decorated in the downtown area.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the December 2, 2025 regular session board meeting; B. minutes of the December 2, 2025 executive session board meeting; C. bills/warrants as presented; D. December 5, 2025 payroll; E. budget vs actual report; F. November 2025 bank statements and reconciliations; G. November 2025 Treasurer's Report.

Motion by Robbins, second by Swigart to approve the Consent Agenda. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

OLD BUSINESS

Trustee Buffo is still working on the Vision and Mission Statements.

We are still working on getting pricing for electronic door entries to compare to the manual locks proposal.

Motion by Robbins, second by Adair to approve the waiver of extraterritorial jurisdiction for a one acre +/- breakout of property near the southeast intersection of Route 45 and the Philo Slab. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Grady to approve Ordinance 2025-O-28, Tolono Park District IGA for a grant request for updating the ballfields at West Side Park. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

There were more changes made to the proposed mobile food vendor ordinance. It will be on the next agenda for approval.

There were no changes to the ordinance violation letters. We will continue to send them out the way they are, but we need an appeals process. There was discussion of the Planning & Zoning Board Chairman to take the pictures. The Board discussed Homer's nuisance ordinance approved in May of 2025.

NEW BUSINESS

Trustee Buffo said there is wording for an equipment borrowing policy in the packets. If you have any changes or recommendations, please send them to her. We will discuss it at the next meeting.

Motion by Robbins, second by Goad to approve the variance application for 745 County Road 900E to subdivide the farmstead from the farmland. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Adair to enter into executive session at 8:37pm for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)). Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board returned to regular session at 10:04 pm.

Motion by Grady, second by Goad to approve hiring John Myers as the Public Works Superintendent at a rate of \$32.00 per hour. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Grady, second by Goad to approve Matt Howard as the Public Works Lead at a rate of \$27.00 per hour. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Grady to adjourn the meeting at 10:05pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board