

VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING AGENDA
DECEMBER 16, 2025 – 6:30 p.m. – POLICE STATION (205 E. Main St)

I. CALL MEETING TO ORDER; ROLL CALL

President: Terrence Stuber _____ Clerk: Brandy Dalton _____
Trustees: Mark Adair _____ Vicki Buffo _____ Craig Goad _____
Daniel Grady _____ Jared Robbins _____ Tom Swigart _____

II. PLEDGE OF ALLEGIANCE & INVOCATION

III. PUBLIC COMMENTS – *limited to 3 minutes per person*
IV. PROCLAMATIONS, RECOGNITION, PRESENTATIONS

V. REPORTS, COMMENTS, ANNOUNCEMENTS

- A. Community Events
- B. Park Board
- C. Fun Day Committee
- D. Planning & Zoning Board
- E. Engineers
- F. Public Works
- G. Police Department
- H. Office, Clerk & Treasurer
- I. Retail Strategies

VI. CONSENT AGENDA

- A. Motion to approve minutes of the December 2, 2025 Regular Session Board meeting
- B. Motion to approve minutes of the December 2, 2025 Executive Session Board meeting
- C. Motion to approve bills/warrants as presented
- D. Motion to approve December 5, 2025 Payroll
- E. Motion to approve budget vs actual report
- F. Motion to approve November 2025 bank statements and reconciliations
- G. Motion to approve November 2025 Treasurer's Report

VII. OLD BUSINESS

- A. Discussion/Approval of Vision and Mission Statements
- B. Discussion/Approval of hiring Public Works Superintendent
- C. Discussion/Approval of locksmith proposal
- D. Consideration/Approval of the waiver of extraterritorial jurisdiction for a one acre +/- breakout of property near the southeast intersection of Route 45 and the Philo Slab
- E. Discussion/Approval of Ordinance 2025-O-29, mobile food vendor ordinance
- F. Discussion/Approval of Ordinance 2025-O-28, Tolono Park District IGA for grant request for updating ballfields at West Side Park
- G. Discussion/Approval of changes to the Ordinance violation letters

VIII. NEW BUSINESS

- A. Discussion/Approval of hiring Public Works Lead
- B. Discussion of village equipment borrowing policy
- C. Discussion/Approval of variance application for 745 County Rd 900E

IX. MISCELLANEOUS

- A. Nuisance File
- B. Special Event Permits
- C. Next Regular Meeting – January 6, 2026

X. EXECUTIVE SESSION (*if needed*) - Consideration of a motion to enter into Executive Session for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)), possible litigation (5 ILCS 120/2(c)(11)), acquisition of land (5 ILCS 120/2(c)(5)), and sale of land (5 ILCS 120/2(c)(6))

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XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT

Upcoming discussions/approvals: