

**Village of Tolono Board of Trustees**  
**Regular Meeting**  
**November 4, 2025**

The Village of Tolono Board of Trustees (“Board”) met on November 4, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:30pm. Roll call found the following trustees present Mark Adair, Vicki Buffo, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Also present were Clerk Brandy Dalton and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

**REPORTS**

**Board Members** – Trustee Grady read his apology letter that he had written after comments about a massage parlor at the last regular Board meeting. Trustee Swigart gave kudos to John Moore for getting his picture on a USPS stamp. Trustee Robbins discussed the project with Ameren to get new lighting around town.

**PUBLIC COMMENTS**

Sean Manuel talked about his displeasure with Trustee Grady’s comments during the last regular Board meeting and on Facebook following the meeting. Ashley Drake spoke to Grady’s comments as a co-owner of the business that was spoken of. Lorrie Eckstein addressed Grady’s comments and her displeasure of nothing ever getting accomplished with this Board. John Moore had comments regarding merge signs on Route 45 just north of town, as well as the 100+ acres of land we just purchased as to what our plans are.

**PRESENTATIONS**

Nick Sibenaller of Gilbert, Metzger & Madigan gave the audit report for Fiscal Year 2025.

**REPORTS**

**Events** – December 13 is the tree lighting event.

**Engineers** – Larry Johnson the Loose Cobra parking lot project and said there was no agreement reached with the library so the pipes will be capped at the property line. They started and will most likely be finished this week.

**Police** – Chief Levingston said he joined the trunk or treat at St Thomas School.

**Office** – Clerk Dalton said the audit is complete, and Village Hall and Public Works will be closed Monday and Tuesday next week.

**Planning & Zoning Board** – President Stuber said there are 2 people interested in joining the P&Z Board, and he would like to change the ordinance to allow a Village employee to be the Secretary.

**Retail Strategies** – There will be another Zoom meeting November 20. We need to reach out to the people who volunteered to help at the Special meeting on October 23.

**CONSENT AGENDA**

Clerk Dalton read the items to be voted on: A. minutes of the October 20, 21 and 23, 2025 regular session board meetings; C. bills/warrants as presented; D. October 24, 2025 payroll; E. budget vs actual report.

Motion by Buffo, second by Robbins to approve the Consent Agenda. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

### **OLD BUSINESS**

Trustee Goad will be meeting with Sadorus Village President Ted Myhre next week to discuss ideas of an Intergovernmental Agreement for Public Works services.

### **NEW BUSINESS**

President Stuber said going forward, any ordinance for disposal of surplus property he would like to have descriptions, how we are disposing of each item, and color pictures of each item.

Motion by Robbins, second by Buffo to approve Ordinance 2025-O-24, disposal of surplus property for the old Board chairs. Motion passed via voice vote.

Motion by Buffo, second by Robbins to approve Ordinance 2025-O-25, the 2025-2026 Tax Levy. Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Everyone needs to look over the Public Works job descriptions to decide if they want any changes to them.

Motion by Buffo, second by Adair to approve the posting of Public Works employment opportunities. Motion passed via voice vote.

Trustee Buffo said for everyone to look at the Vision and Mission statements and decide if they want to make any changes to them going forward. Trustee Robbins spoke about a re-branding opportunity.

The Board discussed the nuisance file.

Motion by Buffo, second by Adair to enter into executive session at 8:12pm for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)). Roll call: Adair, aye; Buffo, aye; Goad, aye; Grady, nay; Robbins, aye; Swigart, aye. Motion passed.

The Board returned to regular session at 9:06 pm.

Motion by Robbins, second by Goad to adjourn the meeting at 9:06pm. Motion passed via voice vote.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC, MMC  
Village Clerk

xc: File  
Village Board