

**Village of Tolono Board of Trustees
Regular Meeting
September 2, 2025**

The Village of Tolono Board of Trustees ("Board") met on September 2, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:31pm. Roll call found the following trustees present Vicki Buffo, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Trustee Mark Adair was absent. Also present were Clerk Brandy Dalton, Treasurer Heather Manint, and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

Motion by Buffo, second by Goad to approve Trustee Mark Adair to attend the meeting electronically and have voting rights due to personal illness. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

PUBLIC COMMENTS

Damien Hardy from the Card Forum was present to discuss his concerns with downtown. He has seen nothing done since he started his shop except a handrail be installed. He was assured that we are working on things, and the Retail Strategies proposal will be ready for public viewing soon.

REPORTS

Engineers – Larry Johnson said the MFT work is done and \$7,000 over the bid. He just received the auto CAD for the Loose Cobra parking lot late Friday, but it should be ready for a bid opening October 3.

Public Works – The burn box is in and will be offloaded Friday with training September 10.

Police – Chief Levingston said that there was 217 calls for service in August with 37 citations and 71 written warnings.

Office – Clerk Dalton said the nuisance photos are done, and Misty is working on nuisance letters. The Board would like a column on the Nuisance List for a resolved date with comments.

Board Members – Trustee Swigart said the Mobil Food Vendor Ordinance will not be done September 16 because only 1 person has commented. Everyone should send their comments to Trustees Swigart and Robbins by September 26 for the October 7 meeting. Trustee Grady said he will be ready to present the building maintenance code and vacant property registration ordinance at the first meeting in October. He will get the draft to everyone the week of September 15 to give ample time to read through. President Stuber said that the Philo Exchange Bank has bought the Village Pet Doctor building and will be expanding to Tolono.

Fun Day – Brian Booher said the Fun Day committee will meet again 9/18/25. The next planned event is the Christmas Tree Lighting event on December 13.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the July 29 and August 19, 2025 regular session board meeting; B. minutes of the August 19, 2025 executive session board

meetings; C. bills/warrants as presented; D. August 29, 2025 payroll; E. budget vs actual report.

Motion by Robbins, second by Buffo to approve the Consent Agenda. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Robbins to enter into executive session for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)). Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board returned to regular session at 8:34pm.

NEW BUSINESS

Motion by Robbins, second by Swigart to approve the hiring of a full-time police officer that was interviewed in executive session. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Grady to adjourn the meeting at 8:35pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board