

**Village of Tolono Board of Trustees
Regular Meeting
August 19, 2025**

The Village of Tolono Board of Trustees ("Board") met on August 19, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:32pm. Roll call found the following trustees present Vicki Buffo, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Trustee Mark Adair was absent. Also present were Clerk Brandy Dalton, Treasurer Heather Manint, Police Chief Justin Livingston, and Public Works Superintendent Todd Heath.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

PUBLIC COMMENTS

Dee Cooley thanked Trustee Robbins and Swigart for cleaning up the property next door to her. She said it looks absolutely amazing. Trustee Swigart thanked Dee and Mike for mowing their neighbors' yards.

Jess Robbins discussed the Safe Routes to School grant process and said she will be going to the school district meeting and doing a webinar.

REPORTS

Community Events – September 11 there will possibly be a Farmers Market.

Engineers – Larry Johnson said the MFT work will start tomorrow.

Public Works – Superintendent Heath said Rocke Overhead Doors will be starting on the garage doors at Village Hall and the shop in September. They had the best warranty. The Village will be buying another 55 gallons of mosquito spray. He discussed spraying the weeds on the infield and taking trees down for the Park District.

Police – Chief Livingston said that they have been busy this month with 4 firearms, 2 suicide, and 1 missing child calls. They have already had 1320 calls for service this year. There have been no parental responsibility ordinance tickets written yet, and we are still waiting for attorney Marc Miller to do the forms. There was discussion regarding another community that would like for us to patrol for them and the issues that might arise with that.

Office – Clerk Dalton said the auditor is done with the onsite visit. The School Supply event went well and there are still supplies left at Village Hall. They will be available until 8/29 when they will be divided up for the schools.

Treasurer – Treasurer Manint discussed the July report. There was a discussion regarding earning interest on the TIF Fund.

Board Members – President Stuber said that the Village now has a nuisance permit through IDNR to get rid of skunks, raccoons, possums, etc. Trustee Goard said he did a rid along with Sergeant McCracken for 6 hours, and he is an asset to the Village.

Planning & Zoning Board – President Stuber said that there was a possible rezoning of a property on the last P&Z Board agenda, but the person did not show up. There will need to be a Public Hearing.

Park Board – There was a discussion regarding if the Park Board needs help from the Village between now and when we sign an agreement what will happen. There was discussion about time, material, and equipment rate charges.

Fun Day – Brian Booher said the Fun Day committee will meet again 9/18/25. The next planned event is the Christmas Tree Lighting event on December 13.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the August 5, 2025 regular session board meeting; B. minutes of the July 15 and August 5, 2025 executive session board meetings; C. bills/warrants as presented; D. August 15, 2025 payroll; E. budget vs actual report; F. July 2025 bank statements and reconciliations; July 2025 Treasurer's Report.

Motion by Swigart, second by Buffo to approve the Consent Agenda. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

NEW BUSINESS

Motion by Buffo, second by Grady to get bids for the drainage in the Loose Cobra parking lot, with temporary surface repair for the parking lot. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, nay. Motion passed.

OLD BUSINESS

Motion by Buffo, second by Swigart to approve Ordinance 2025-O-21, approving and authorizing the execution of a professional agreement for the establishment and annual administration of Tolono TIF District II with Jacob & Klein, LTD and The Economic Development Group, LTD. Roll call: Buffo, aye; Goad, aye; Grady, nay; Robbins, aye; Swigart, aye. Motion passed.

Trustee Grady gave everyone the IML Fact Sheet regarding building codes. After much discussion it was decided that we should work on a uniform set of codes with our changes. Everyone should get their thoughts on it to Trustee Grady by September 12.

NEW BUSINESS

Motion by Buffo, second by Grady to approve Resolution 2025-R-3, appointing Jared Robbins as the President Pro Tempore until May 5, 2026. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board discussed the nuisance file and the lack of letters being sent since November 2024. Chief Livingston will look at all of the properties on the current list by September 1, and the office will send first letters by September 5.

Motion by Grady, second by Swigart to adjourn the meeting at 9:27pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board