

**Village of Tolono Board of Trustees
Regular Meeting
August 5, 2025**

The Village of Tolono Board of Trustees ("Board") met on August 5, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:31pm. Roll call found the following trustees present Mark Adair via computer, Vicki Buffo, Craig Goad, Dan Grady, and Tom Swigart. Trustee Jared Robbins arrived at 6:35pm. Also present were Clerk Brandy Dalton and Treasurer Heather Manint. Public Works Superintendent Todd Heath arrived late.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

PUBLIC COMMENTS

Jeff Hahn was present for Fun Days to thank the Village for their help and present a check for \$238 towards school supply donations.

Dee Cooley asked if anything was going to be done about the vegetation issue at the house next to her. Jared Robbins and Tom Swigart are going to clean it up as residents of the town, not Trustees. Trustee Swigart discussed his dissatisfaction in the fact that no nuisance letters have been sent in 9 months because a trustee is supposed to be rewriting the letter and ordinance.

REPORTS

Engineers – Larry Johnson said the MFT work is to be done in August.

IT – We are not live on Facebook tonight because Facebook is having an issue. It is not a Village issue.

Office – Clerk Dalton said she just got back today from being out of the office for vacation, and the auditors will be here next week. She was asked by President Stuber to cancel the IML Conference registration for Trustee Adair.

Retail Strategies – Trustee Robbins said the core team meeting is coming up this month.

Board Members – President Stuber said that the ice cream social and school supply giveaway for all students living in the Unit 7 School District will be Saturday, August 9, 2025 from 3pm to 5pm at the Township Hall. Stuber also said that Gwen Crawford will be present at the next meeting to hire the TIF attorney and advisors for the new TIF District, and the Board needs to define the boundary they want for the next TIF District.

Park Board – the Park Board had some questions as to what trees would be taken down for the \$4000 that was quoted to them, and if the weed control is being done on the infield only. They are working on getting cost estimates for the lighting update.

Fun Day – Brian Booher said the Fun Day committee will meet either 8/20/25 or 9/18/25. The next planned event is the Christmas Tree Lighting event on December 13.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the July 15, 2025 regular session board meeting; C. bills/warrants as presented; D. July 18 and August 1, 2025 payrolls; E. budget vs actual report.

Motion by Buffo, second by Grady to approve the Consent Agenda. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

OLD BUSINESS

Motion by Buffo, second by Robbins to approve the job description for the Village Clerk. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board discussed Ordinance 2025-O-17, the 1% grocery tax. The ordinance failed for lack of motion.

The Board discussed a minimum maintenance ordinance and vacant property registry ordinance. They discussed the possibility of hiring a code enforcement officer, and what all needs to be in the ordinances.

NEW BUSINESS

Motion by Buffo, second by Goad to approve the garage door quote for Village Hall and the Public Works shed as presented, not to exceed \$10,095.04 pending the information found out on warranties. Roll call: Buffo, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Buffo, second by Robbins to enter into executive session at 8:17pm for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1), and acquisition of land (5 ILCS 120/2(c)(5).

The Board returned from executive session at 9:28pm.

Motion by Robbins, second by Buffo to adjourn the meeting at 9:30pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board