

**Village of Tolono Board of Trustees**  
**Regular Meeting**  
**July 15, 2025**

The Village of Tolono Board of Trustees ("Board") met on July 15, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:31pm. Roll call found the following trustees present Mark Adair, Vicki Buffo, Dan Grady, Jared Robbins, and Tom Swigart. Trustee Craig Goad was absent. Also present were Clerk Brandy Dalton, Police Chief Justin Livingston, Treasurer Heather Manint, and Public Works Superintendent Todd Heath.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

**PUBLIC COMMENTS**

Damien Hardy from the Card Forum said that downtown needs more effort. His thoughts are updated lighting, greenery, signage on Route 45, and downtown community events.

Dee Cooley discussed the vegetation issue at the house next to her. The grass was cut, but the weeds, voluntary trees, and other vegetation has not been dealt with.

**REPORTS**

**Engineers** – Larry Johnson said the MFT bid was approved by IDOT, and the work is to be done in August. He has not been able to get ahold of Matt Talbott regarding the drainage in the Loose Cobra parking lot, but he put together a preliminary cost estimate.

**Public Works** – Superintendent Heath said that they are going to be doing culvert replacements soon, and the burn box will be here August 8. When a resident pays a company to cut down a tree, we will not allow it to be dropped off at the dump, and we will not pick it up. That is part of the cost of cutting the tree down. Heath will be out this Thursday and Friday.

**Police** – Fun Day went well with nothing major. There was a fatal accident in town and McCracken did good investigating. Champaign County Sheriff's Office helped with a drone investigation. It has been a busy month so far.

**Office** – Clerk Dalton said the audit work has begun, and they decided not to do it completely remote like Treasurer Manint asked them to do with being their first year with us, but they may next year. Dalton will be out of the office for vacation the end of the month. There is a TIF Joint Review Board meeting July 25 at 1pm, and a Special Joint Meeting with the Park Board July 29 at 6:30pm.

**Board Members** – Trustee Adair said he would like to see the vacant parking lot downtown paved and electric hookups. President Stuber said August 9 3-5pm at the Township Hall there will be an ice cream social with free school supplies. If anyone would like to drop off school supplies, they should do so to Village Hall by August 7. Stuber also said that he had a college student approach him regarding an internship because he would like to learn about local government.

**Park Board** – Jess Robbins said that the Board approved the Intergovernmental Agreement for police services. Their next meeting will be held August 6 at 6:45pm because their next regularly scheduled meeting should be August 11, which is the day before school starts, and there are 3 teachers on the Board that can't be there.

**Fun Day** – Brian Booher said the Fun Day committee will meet Thursday to go over the results of the festival. He also thanked the Village, the Park Board, and the Fire Department for all their help.

**Retail Strategies** – The July 10 meeting was a good meeting with a great presentation. There was a lot of things we have been discussing with enhancements. They are editing the presentation for public release.

### **CONSENT AGENDA**

Clerk Dalton read the items to be voted on: A. minutes of the July 1, 2025 regular session board meeting; B. minutes of the July 1, 2025 executive session board meeting C. bills/warrants as presented; D. July 3, 2025 payroll; E. budget vs actual report; F. June 2025 bank statements and reconciliations.

Motion by Grady, second by Buffo to approve the Consent Agenda. Roll call: Adair, aye; Buffo, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

### **OLD BUSINESS**

There was discussion of a new TIF District. President Stuber also told the Board that Illinois American Water received the extension needed from the IEPA, so building a new subdivision can happen.

Motion by Grady, second by Robbins to approve Ordinance 2025-O-20, TIF Grant Agreement for Fiv11 Motorsports in the amount of \$14,180. Roll call: Adair, aye; Buffo, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

The Board discussed Ordinance 2025-O-17, the 1% grocery tax. The ordinance failed for lack of motion.

The approval of the job description for the Village Clerk was tabled for everyone to look at.

Motion by Buffo, second by Robbins to approve the Intergovernmental Agreement with the Tolono Park District for police services. Roll call: Adair, aye; Buffo, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

### **NEW BUSINESS**

The Board discussed a minimum maintenance ordinance and vacant property registry ordinance. Trustee Grady has a copy of the International Property Maintenance Code and Urbana's Property Maintenance Code. Retail Strategies included 3 others in their presentation. Attorney Marc Miller said we should also look at Oakwood's Chapter 210 Property Maintenance Code.

Motion by Buffo, second by Adair to enter into executive session at 8:15pm for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)).

The Board returned from executive session at 9:50pm.

Attorney Marc Miller confirmed that he will get some forms completed for the Parental Responsibility Ordinance.

Motion by Swigart, second by Grady to adjourn the meeting at 9:55pm. Motion passed via voice vote.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC, MMC  
Village Clerk

xc: File  
Village Board