

Village of Tolono Board of Trustees
Regular Meeting
June 17, 2025

The Village of Tolono Board of Trustees ("Board") met on June 17, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. Village President Terrence Stuber called the meeting to order at 6:31pm. Roll call found the following trustees present Mark Adair, Craig Goad, Dan Grady, Jared Robbins, and Tom Swigart. Trustee Vicki Buffo was absent. Also present were Clerk Brandy Dalton and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance. President Stuber gave the invocation.

PUBLIC COMMENTS

Pastor Mike was present to discuss the vandalism going on in the parks and the animals being hurt as being discussed on Facebook. He suggested starting a neighborhood watch.

NEW BUSINESS

Motion by Robbins, second by Grady to approve the appointment of Brandy Dalton to Village Clerk. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

President Stuber swore in Brandy Dalton as the Village Clerk.

Clerk Dalton swore in Heather Manint as the Village Treasurer.

PRESENTATIONS

Matt Talbott gave a presentation of the changes he would like to make to the Loose Cobra and old IGA properties. The Board talked about the need to help with the drainage issue in the Loose Cobra lot.

REPORTS

Engineers – Larry Johnson said that bids were open for MFT roadwork. There was only 1 bid, but it was 14% under budget.

Police Department – Chief Levingston said he will be having an open office hours one evening for the public to ask questions after Fun Day. Trustee Grady asked that the speed sign data get downloaded asap. Grady also asked about why squad cars are unmarked. Levingston said that command cars throughout the county are unmarked. Trustee Grady discussed an issue near his home when he called the police. The police rolled the stop sign and just kept driving when a golf cart blew the stop sign in front of him. The Board instructed the police to start writing more tickets and less warnings.

Office – Clerk Dalton said the engagement letter has been signed with the audit firm. Once they get some paperwork from the prior auditors and get some legwork done, they will schedule the sight visit. Clean-Up Day last weekend was a success, and all 6 dumpsters were full. Trustee Swigart made 15 trips with his trailer.

Board Members – President Stuber said that IML Conference registration is open, and he recommends going. The Board discussed the handrail that Trustee Swigart made. It will be installed on Main Street near Jack's Tavern. The Village will reimburse him for his

materials. The Board set a Special Joint Meeting with the Tolono Park District for July 29 at 6:30pm.

Fun Day – There was discussion regarding how great the circus was. Fun Days is coming up at the end of the month, and Mark will be selling raffle tickets. There are new food vendors coming. President Stuber was asked to do a pie in the face fundraiser. The Village will be in the parade again.

Retail Strategies – July 10 will be the next Core Team Zoom meeting. The next public meeting will be August or September.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the June 3, 2025 regular session board meeting; B. minutes of the June 3, 2025 executive session board meetings C. bills/warrants as presented; D. June 6, 2025 payroll; E. budget vs actual report; F. May 2025 bank statements and reconciliations.

Motion by Grady, second by Robbins to approve the Consent Agenda. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

OLD BUSINESS

The Board discussed a new TIF District and what they would like to see for developer reimbursements. It was decided that they should have meetings to discuss the options.

Trustee Robbins said that Zach Douglas of Fiv11 Motorsports emailed the breakout for the work to be done to proceed with the TIF Grant application. Clerk Dalton said she has not received anything other than the original paperwork and a letter of approval from Dillavou.

The Board will look at passing an ordinance for the 1% grocery tax.

Motion by Robbins, second by Swigart to approve Ordinance 2025-O-16, the parent responsibility ordinance. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Grady, second by Adair to approve Ordinance 2025-O-15, the TIF Redevelopment Agreement for Earth Analog Properties, LLC. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

NEW BUSINESS

Motion by Grady, second by Robbins to approve the proposal from Evergreen Roadworks in the amount of \$154,672.50 for the 2025 MFT roadwork. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

Motion by Robbins, second by Goad to approve the job descriptions for the Office Manager and Village Treasurer. Roll call: Adair, aye; Goad, aye; Grady, aye; Robbins, aye; Swigart, aye. Motion passed.

There was discussion regarding an intergovernmental agreement with the Tolono Park District for police services. The Park District will go over the changes the Village Board discussed at their next meeting.

Motion by Robbins, second by Grady to adjourn the meeting at 8:59pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board