

VILLAGE OF TOLONO
CHAMPAIGN COUNTY, ILLINOIS

ORDINANCE NO. 2025-O-14

AN ORDINANCE AMENDING CHAPTER 31
OF THE TOLONO MUNICIPAL CODE
TO CHANGE THE PAY OF THE PRESIDENT, CLERK, AND TREASURER

Passed by the Board of Trustees and
Approved by the President
of
Village of Tolono, Illinois
On June 3, 2025

Published in pamphlet form by authority of the President and Board of Trustees
of the Village of Tolono, Champaign County, Illinois,
this 3rd day of June, 2025

**VILLAGE OF TOLONO
CHAMPAIGN COUNTY, ILLINOIS**

Ordinance No. 2025-O-14

June 6, 2025

**AN ORDINANCE AMENDING CHAPTER 31 OF THE TOLONO MUNICIPAL CODE
TO CHANGE THE PAY OF THE PRESIDENT, CLERK, AND TREASURER**

WHEREAS, the Village of Tolono, Champaign County, State of Illinois (the "Village") is a duly organized and existing Municipality created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto with full powers to enact ordinances for the benefit of the residents of the Village; and

WHEREAS, the Village of Tolono previously enacted a Municipal Code of Ordinances and from time to time it is necessary to update said Code; and

WHEREAS, the Village Board of Trustees finds that it is appropriate to update and revise said Chapter as provided herein.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TOLONO, ILLINOIS, AS FOLLOWS:

Section 1. Incorporation Clause.

The President and Board of Trustees of the Village of Tolono hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and does hereby, by reference, incorporate and make them part of this Ordinance.

Section 2. Purpose.

This Ordinance is to amend Chapter 31 of the Tolono Municipal Code as provided herein.

Section 3. Amendment.

Chapter 31 of the Tolono Municipal Code is hereby amended as follows:

"31.11 Payments to Elected Officials

(A) *Trustees.* Each Trustee shall be paid a sum of \$50 for each regular or special Village Board meeting attended by said Trustee during her or his term of office. Each Trustee taking office following the April 2025 election shall be paid a sum of \$75 for each regular or special Village Board meeting attended by said Trustee during her or his term. Compensation shall be paid on the last regular payroll of each month.

(B) *Village Board President.* The Village Board President shall be paid a sum of \$5,000 annually. Following the April 2029 election, the Village Board President shall be

paid a sum of \$10,000 annually and \$75 for each regular or special Village Board meeting attended by said President during her or his term. Compensation shall be paid on the last regular payroll of each month.

Nonelected Village Officials

31.20 Village Clerk

(A) General duties.

(1) It shall be the duty of the Village Clerk to attend the special and stated meetings of the Village Board, and keep full record of its proceedings in the minutes, and to record, in a book to be kept for that purpose, all ordinances which may be passed from time to time by the Village Board, and at the foot of the record of each ordinance so recorded to make a memorandum of the date of the passage and of the publishing or posting of the ordinance.

(2) He or she shall keep and preserve safely all papers pertaining to his or her office, prepare and deliver all licenses, bonds and certificates of sale and redemption, on the receipt of the proper sums of money therefor, countersign all vouchers and deliver the same when called for, taking a receipt for the same.

(3) He or she shall notify all officers appointed by the President, or elected, of their selection. He or she shall exercise a general supervision over all the officers of the Village charged in any manner with the receipt, collection or disbursement of corporate revenues and the collection and return of the revenues into the treasury.

(4) He or she shall have the charge, custody and control of all deeds, leases, warrants, vouchers, books and papers of any kind; the custody and control of which is not herein given to any other officer. He or she shall seal and attest all contracts of the village and all licenses, permits and other documents as shall require this formality.

(B) Records. In addition to the record of ordinances and other records which the Clerk is required by statute to keep, he or she shall keep a register of all licenses and permits issued and the payments thereon; a record showing all of the officers and regular employees of the village, and other records as may be required by the Village Board.

(C) Additional duties. The Clerk shall perform the other duties and functions as may be required by statute, by this Code, or by the Village Board.

(D) The Village Clerk shall be paid a sum of \$5,200 annually. Compensation shall be paid on the last regular payroll of each month.

31.21 Village Treasurer

(A) The Village Treasurer shall be appointed by the Village President with the consent of the majority of the Trustees then holding office.

(B) Duties. The Treasurer shall receive all money paid into the village either directly from the person paying or from the hands of other officers or employees as may receive it. He/she shall pay out money only on warrants properly signed in accordance with the provisions of 32.04. He/she shall keep the deposit of the village money only in the designated depositories, and he/she shall keep the money separate and distinct from his/her own money and shall not make private or personal use of any village money.

(B) *Records.* The Treasurer shall keep the records showing all money received by him/her, showing the source from which it is received and the purpose for which it is paid, and he/she shall keep records at all times showing the financial status of the village and the books and accounts as may be required by statute or ordinance, and he/she shall keep them in the manner required by the Village Board. He or she shall keep a register of all warrants, bonds or orders filed with him/her or paid by him/her and all vouchers as is required by state statute. These records/accounts shall always be subject to inspection by the Corporate Authorities.

(C) *Monthly report.* At the end of every month, the Treasurer shall render an account to the Village Board showing the state of the Treasury. This monthly financial report shall include statements of moneys received, moneys expended and the balance of money in the Treasury for each fund.

(D) *Annual Treasurer's report.* Each fiscal year, as required by state statute, the Treasurer shall make out and file with the Village Clerk a full and detailed account of all village receipts and expenditures and of all his/her transactions as Treasurer during the preceding fiscal year, and he/she shall show in that account the state of the Treasury at the close of the fiscal year. The Clerk shall publish the account at least once, within 10 days, in 1 or more newspapers with a general circulation within the village.

(E) The Village Treasurer shall be paid a sum of \$6,000 annually. Compensation shall be paid on the last regular payroll of each month."

Section 4. Superseder and Publication. All code provisions, ordinances, resolutions and orders, or parts thereof, in conflict herewith, are to the extent of such conflict hereby superseded. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

Section 5. Effective Date. This Ordinance shall be in full force and effect upon passage and approval, as provided by the Illinois Municipal Code, as amended.

Motioned for approval by Trustee Vicki Buffo;

With a second by Trustee Mark Adair, roll call vote:

Mark Adair aye

Daniel Grady no

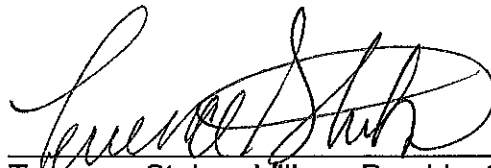
Vicki Buffo aye

Jared Robbins no

Craig Goad aye

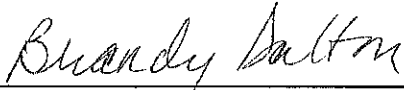
Tom Swigart aye

**SO PASSED, ADOPTED, APPROVED AND ENACTED IN AND AT THE
VILLAGE OF TOLONO, COUNTY OF CHAMPAIGN, STATE OF ILLINOIS, THIS 3rd
DAY OF JUNE, 2025 A.D.**



Terrence Stuber, Village President

ATTEST:



Brandy Dalton, RMC, CMC, MMC
Village Clerk

(SEAL)

Recorded in Municipal Records: June 3, 2025.
Published in pamphlet form: June 3, 2025.