

**Village of Tolono Board of Trustees
Regular Meeting
January 21, 2025**

The Village of Tolono Board of Trustees ("Board") met on January 21, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. President Rob Murphy called the meeting to order at 6:30pm. Roll call found the following trustees present Vicki Buffo, Dan Grady, Jared Robbins, and Terrence Stuber. Trustees Ann Jack Haluzak and Jacob Naas were absent. Also present was Clerk Brandy Dalton and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

PUBLIC COMMENTS

Gary Mitchell said that the next Community Development Group meeting will be Tuesday, January 28, 2025 at 6:30pm.

REPORTS

Engineering – Larry Johnson said that he had some information on solar lights for Central Avenue. He is waiting on the information for recommended spacing on them.

Police Department – Levingston said that he went through the safety plan at the school last week, and the new squads should be in next month possibly.

Office – Dalton said she is working on the budget, worksheets have been given to the department heads, and if anyone wants something added to the budget to let her know. The audit has been completed.

Board Members – Trustee Grady brought up a change in the statewide building codes that we need to adopt. Attorney Marc Miller said we are already under it. Everyone that builds has to abide by it, but we don't have to enforce it. Grady also said that Ordinance 150.36-150.64 needs to be replaced. Trustee Robbins said the onboarding process with Retail Strategies is done. A date for a meeting, as well as a press release will be coming.

Fun Days Committee – Brian Booher said that they are looking at going to 2 meetings a month. Right now they are only on the third Thursday of every month.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the January 7, 2025 regular session board meeting; B. bills/warrants as presented; C. January 3 & 17, 2025 payroll; D. budget vs actual report; E. December 2024 bank statements and reconciliations.

Motion by Buffo, second by Stuber to approve the Consent Agenda. Roll call: Buffo, aye; Grady, aye; Robbins, aye; Stuber, aye. Motion passed.

OLD BUSINESS

TIF Advisor, Gwen Crawford from The Economic Development Group discussed the process of creating a new TIF District. The process normally takes 4-5 months but is longer if annexations are involved. All properties have to be annexed before creating the TIF District. We have to put together a 23-year plan for the proposed TIF District.

Trustee Grady said that he feel the Building Official needs to be a full-time position combined with an enforcement officer.

The Board discussed whether they want to continue the possibility of a new community center. They all agreed that they do.

The Board discussed the lighting on Central Avenue at the crosswalk. Trustee Robbins will work with Todd Heath to get one installed that Larry Johnson showed the Board at a cost of no more than \$500 to see how well it works.

The Board discussed Employee Policy Manual changes. Section 4.14 for longevity raises will be removed. In section 4.1.1, 4.1.2, and 4.1.3 "a minimum of" will be added before hourly rates of pay. The words "previously issued" will be removed from section 7.2.3. In section 7.8, "or his/her designee" will be added after Chief of Police. Section 7.15 will add wording for a check-out log for equipment used by employees. Clerk Dalton will add all of the attachments for Section 10.

Motion by Stuber, second by Buffo to enter into Executive Session at 7:57pm for the limited purpose of discussing acquisition of land (5 ILCS 120/2(c)(5)). Roll call: Buffo, aye; Grady, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to regular session at 8:11pm.

Motion by Robbins, second by Grady to adjourn the meeting at 8:12pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC, MMC
Village Clerk

xc: File
Village Board