

**Village of Tolono Board of Trustees**  
**Regular Meeting**  
**January 7, 2025**

The Village of Tolono Board of Trustees ("Board") met on January 7, 2025 in the Police Station, located at 205 E. Main St., Tolono, IL. President Rob Murphy called the meeting to order at 6:32pm. Roll call found the following trustees present Vicki Buffo, Dan Grady, Ann Jack Haluzak, and Jared Robbins. Trustees Jacob Naas and Terrence Stuber were absent. Also present was Clerk Brandy Dalton, Public Works Superintendent Todd Heath, and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance.

**PUBLIC COMMENTS**

Gary Mitchell voiced his concerns on the application for a liquor license that is on the agenda.

**REPORTS**

***Engineering*** – Larry Johnson said that he had nothing to report. Jared Robbins is going to be getting with him to discuss lights on Central Avenue for the crosswalk.

***Public Works*** – Heath wants to get new tires and wheels for the Ford truck he drives for the winter because the ones on it are not adequate for plowing snow. He said only 1 mailbox got knocked over plowing snow.

***Police Department*** – Levingston said that there was nothing major on New Years Eve and they dealt with no wrecks in the snow storm.

***Office*** –Dalton said that Misty sent out reminder emails for the Holiday party, please respond. She is working on budget worksheets for department heads.

***Board Members*** –Trustee Robbins said good job on snow removal. He also said that Jess got the recycling grant in on time. Trustee Haluzak said the Fire Department had no calls in the snow storm.

***Fun Days Committee*** – Brian Booher said that they had the Christmas event in December, and they will be starting to work on the June event.

**CONSENT AGENDA**

Clerk Dalton read the items to be voted on: A. minutes of the December 17, 2024 regular session board meeting; B. bills/warrants as presented; C. December 20, 2024 payroll; D. budget vs actual report.

Motion by Haluzak, second by Buffo to approve the Consent Agenda. Roll call: Buffo, aye; Grady, aye; Haluzak, aye; Robbins, aye. Motion passed.

**OLD BUSINESS**

Trustee Grady said that the property north of Stierwalt's has become available and would be a possibility for the Community Center.

Motion by Robbins, second by Grady to approve John Myers as the Public Works Lead effective 1/1/25. Motion passed via voice vote.

The Board discussed Employee Policy Manual changes. The wording in 5.6 would be cash in lieu of insurance of \$500 per month, with proof of other insurance. There will not be a break period defined in 6.1 or 6.3 for police officers. The Police Administration line will be removed from 6.1. In 6.15 employees working holidays will not be granted a substitute day off, and there will be wording for employees that work Saturdays and Sundays. The list of uniform items will be removed from 7.2.3. The vacation leave in 6.9 will top out at 200 hours at 12 years, instead of 240 hours at 20 years.

### **NEW BUSINESS**

Motion by Buffo, second by Haluzak to approve Ordinance 2025-O-1, tax abatement ordinance. Roll call: Buffo, aye; Grady, aye; Haluzak, aye; Robbins, aye. Motion passed.

Motion by Buffo, second by Haluzak to approve Ordinance 2025-O-2, disposal of surplus property. Roll call: Buffo, aye; Grady, aye; Haluzak, aye; Robbins, aye. Motion passed.

Motion by Robbins, second by Grady to approve a donation of \$20,000 to Champaign County Environmental Stewards for the capital costs of the household hazardous waste collection facility. Roll call: Buffo, abstain; Grady, aye; Haluzak, aye; Robbins, aye. Motion passed.

Motion by Robbins, second by Grady to decline an application for a liquor license for Kesari Nanand LLC. Motion passed via voice vote.

Motion by Buffo, second by Grady to adjourn the meeting at 7:38pm. Motion passed via voice vote.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC, MMC  
Village Clerk

xc: File  
Village Board