

**Village of Tolono Board of Trustees  
Regular Meeting  
March 5, 2024**

The Village of Tolono Board of Trustees (“Board”) met on March 5, 2024 in the Police Station, located at 205 E. Main St., Tolono, IL. Trustee Terrence Stuber called the meeting to order at 6:32pm in the absence of President Rob Murphy. Roll call found the following trustees present: Daniel Grady, Ann Jack Haluzak, Jacob Naas, Jared Robbins, and Terrence Stuber. Also present were Clerk Brandy Dalton and Public Works Superintendent Todd Heath.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

**PUBLIC COMMENTS**

Gary Mitchell and Tom Swigart both gave their thoughts to the Board regarding the lighting on the Downtown Improvement Project.

**REPORTS**

***Public Works*** – Todd Heath said that they started brush pickup yesterday. The HVAC zoning for the Police Station will be done next Monday. In regards to the lighting that Gary and Tom were talking about, Heath said that the flat LED lights outside at the Police Station were going to be \$350 to replace. He cancelled the contract with Bonnell at no cost and should have a new dump truck in April. The issue with the new 4500 dump bed is that it can only be raised stationary or on the move and has to be taken to the dealership to be switched each time. He can leave it the way it is and trade the salt spreader for a bed spreader, or he can get rid of the PTO driven and get a belt driven.

***Police Department*** – Jeff McCracken said that the lockers are put together and moved into the room but still have to be fastened to the wall and shimmed. The new squad cars are close to being ready.

***Clerk/Treasurer*** – Brandy Dalton said that she is working on the Fiscal Year 2025 budget, and anyone that wants anything added should send it to her.

***Board Members*** – Dan Grady said that along with the Downtown Improvement Project, we should find a place along Route 45 to put a sign directing people to the downtown businesses. Terrence Stuber said the reasoning for not having a ballot box in Tolono is to protect the vote of our residents. The County Clerk’s office would not come to a meeting and would not accept the Village’s suggestion as to placement. Ann Jack Haluzak said that the new fire protection district website went live. The link will be placed on the Village of Tolono website.

**CONSENT AGENDA**

Brandy Dalton read the items to be voted on: A. minutes of the February 20, 2024 regular session board meeting; B. minutes of the February 20, 2024 executive session board meeting; C. bills/warrants as presented; D. March 1, 2024 payroll; E. budget vs actual report.

Motion by Robbins, second by Haluzak to approve the Consent Agenda. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

**OLD BUSINESS**

There is no update on the donation of parcels in Linshar Fields.

There was a public hearing of the Planning & Zoning Board on February 28, 2024 regarding the annexation and rezoning of parcel 29-26-35-200-026 into the Village and recommend that the Village Board approved the Ordinance and Annexation Agreement. Motion by Grady, second by Robbins to approve Ordinance 2024-O-2, an ordinance approving an annexation

agreement for a tract of farmland southeast of the Village comprising 7.6 acres, more or less, annexing said property, and rezoning it R-1 Residential. Roll call: Grady, aye; Haluzak, nay; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

The Chapter 130 ordinance is still being worked on.

The purchase of recycling containers is being tabled until after a budget is passed.

The Board discussed the TIF grant applications for Jack's Tavern, Inc and DDSJW Enterprise, Inc DBA Smoke & Shine. The Board tabled the application for Jack's Tavern, Inc to check into some things. The application for DDSJW Enterprise, Inc was rejected since they never responded to a request for more information.

Motion by Stuber, second by Robbins to enter into executive session at 7:12pm for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)). Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to open session at 7:52pm.

### **NEW BUSINESS**

Motion by Robbins, second by Naas to approve the appointment of Brandy Dalton as the Office Manager with a pay increase of \$2.50 per hour as of the new pay period, and she will still be eligible for raise review for the FY 2025 budget. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Robbins, second by Grady at 7:54pm to continue the meeting until March 6, 2024 at 6pm. Motion passed via voice vote.

Village President Rob Murphy called the meeting back to order at 6:03pm on March 6, 2024. Roll call found the following trustees present: Daniel Grady, Ann Jack Haluzak, Jacob Naas, Jared Robbins, and Terrence Stuber. Also present was Clerk Brandy Dalton.

Motion by Stuber, second by Robbins to enter into executive session at 6:03pm for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more specific Village employees (5 ILCS 120/2(c)(1)). Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to open session at 7:05pm.

Motion by Robbins, second by Grady to adjourn the meeting at 7:06pm.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC, MMC  
Village Clerk

xc: File  
Village Board