

**Village of Tolono Board of Trustees  
Regular Meeting  
September 5, 2023**

The Village of Tolono Board of Trustees (“Board”) met on September 5, 2023 in the Police Station, located at 205 E. Main St., Tolono, IL. President Rob Murphy called the meeting to order at 6:40pm. Roll call found the following trustees present: Daniel Grady, Ann Jack Haluzak, Jacob Naas, and Terrence Stuber. Trustee Jared Robbins arrived at 7:25pm. Also present was Clerk Brandy Dalton and Public Works Superintendent Connor Block.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

**PUBLIC COMMENTS**

Scott Johnson spoke about the bags tournament Smoke & Shine hosts on Tuesday nights, and the issue of drinks being out of the outdoor café area. The Board talked about a Seasonal Special Event Permit.

Gary Mitchell gave an update on his properties at 102 and 108 E Main Street.

Larry Kearns talked about an issue he has with a tree at his house and showed the Board pictures. He also talked about the bushes on the corner of Vorcey and Walnut Streets and the problem they cause with pulling out into the intersection. Connor Block will go look at the tree and the bushes.

Tom Swigart expressed his displeasure with the letter he received that the dumpster at Monical’s Pizza is on the Right of Way.

Jess Robbins gave a presentation on the Safe Routes To School Grant.

**REPORTS**

**Engineers** – Michael Hansen discussed the engineering agreement for the downtown improvement project and answered questions on parts of the Safe Routes to School Grant.

**Public Works** – Connor Block said that the welcome signs have been started, they plan to burn the brush pile this week, and application are being accepted for a full-time employee. He will conduct interviews September 18.

**Clerk/Treasurer** – Brandy Dalton said that Fiscal Year 2023 audit is still under way, and the auditors plan to be completed on time this year.

**Board Members** – Ann Jack Haluzak said we need to have a study session to decide what to do with the money we received from the sale of the water and sewer systems. Dan Grady said that he wants to discuss some ordinance stuff at the next meeting.

**CONSENT AGENDA**

Brandy Dalton read the items to be voted on: A. minutes of the August 15, 2023 regular session board meeting; B. minutes of the August 1, 2023 executive session board meeting; C. bills/warrants as presented; D. August 18, 2023 and September 1, 2023 payroll; E. budget vs actual report.

Motion by Stuber, second by Robbins to move the bills and warrants to new business and approve the remainder of the Consent Agenda. Roll call: Grady, aye; Haluzak, abstain; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

## **NEW BUSINESS**

Motion by Stuber, second by Grady to accept the resignation of Austin Grimm from the Public Works Department. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Robbins, second by Stuber to approve the proposed walk path, resolution of support, related engineering work, and other matters related to supporting and implementation of the path and related Safe Routes to School Grant application. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Haluzak, second by Robbins to approve the Engineering Agreement with Fehr Graham for design of all 4 phases of the Downtown Improvement Project and bidding of construction of Phase 2. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Haluzak, second by Naas to approve Ordinance 2023-O-15, amending Chapter 72, Schedule V – Stop Signs to add a 5-Way Stop at Jackson, Broadway, and Third Streets. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

The discussion of the Watson Street lift station replacement details was tabled for a better map.

Trustee Stuber discussed the need for a Village Purchasing Policy. He has provided the Board with some examples he had found and asked them to look them over and correspond their thoughts with him.

Motion by Stuber, second by Robbins to approve the bills and warrants as presented. Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Stuber, second by Robbins to enter into executive session at 8:16pm for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more Village Employees (5 ILCS 120/2(c)(1)). Roll call: Grady, aye; Haluzak, aye; Naas, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to regular session at 9:00pm.

Motion by Grady, second by Robbins to adjourn the meeting at 9:02pm. Motion passed via voice vote.

Respectfully Submitted,  
Brandy Dalton, RMC, MMC  
Village Clerk

xc: File  
Village Board