

**VILLAGE OF TOLONO  
PLANNING & ZONING BOARD  
JULY 12, 2023**

The Village of Tolono Planning & Zoning Board met on July 12, 2023, in the public meeting room at the Tolono Police Department, located at 205 E. Main St., Tolono, IL. Secretary Rena Hahn called the meeting to order at 6:00PM. Roll call found the following members present: Members Jamie Snodgrass and Sean Talbott. Nate Harden was absent.

All stood for the Pledge of Allegiance.

**PUBLIC COMMENTS** – None

**REPORTS, COMMENTS, ANNOUNCEMENTS** – Village President Rob Murphy and Trustee Daniel Grady were present to discuss P&Z Board duties. Murphy said the Planning part of P&Z is to plan how Tolono is going to grow. The Zoning part of P&Z is to ensure that subdivisions coming to Tolono are done correctly, direct residents that don't comply with zoning ordinances and hear variations and give their approval or denial of the variation.

Grady added that the P&Z Board helps to guide the future of Tolono and thanked the two ladies, Rhonda Sharp and Kennedy Potempa for stepping up to help the village, rather than complain.

Potempa would like to be appointed to the board and Sharp would like to attend a few more meetings before committing to an appointment.

**APPROVAL OF PRIOR MINUTES**

Motion by Talbott, second by Snodgrass to approve the regular session minutes for June 14, 2023. Roll call: Snodgrass, aye; Talbott, aye. Motion passed.

**NEW BUSINESS** – Members approved the appointment of Kennedy Potempa to the P&Z Board. Potempa was asked to attend the Village Board meeting July 18, 2023, to be officially appointed to the board.

There was discussion regarding ground mounted solar panel installation. Talbott would like fences to be as high as the top of the mounted panels so neighbors cannot see the rear side where the wiring is not enclosed or a child able to pull/touch them. It was suggested that the panels be encased by screening.

Potempa suggested residents should review their insurance policy before installing the ground mounted solar panels.

Snodgrass and Talbott both agreed that the board should create guidelines for solar panel installation using Champaign County's guidelines and create a separate building permit for installation.

**ADJOURNMENT** - Motion by Snodgrass, seconded by Talbott to adjourn the meeting at 6:45PM. Roll call: Snodgrass, aye; Talbott, aye. Motion passed.

Respectfully Submitted,  
Rena Hahn  
P&Z Board Secretary