

**Village of Tolono Board of Trustees
Regular Meeting
February 21, 2023**

The Village of Tolono Board of Trustees (“Board”) met on February 21, 2023 in the Police Station, located at 205 E. Main St., Tolono, IL. President Rob Murphy called the meeting to order at 6:31pm. Roll call found the following trustees present: Vicki Buffo, Ann Jack Haluzak, Kyle Hayden, Jared Robbins, and Terrence Stuber arrived at 6:33pm. Also present were Clerk/Treasurer Brandy Dalton, Public Works Superintendent Connor Block, Police Chief Justin Levingston, Administrative Secretary Rena Hahn, and several members of the P&Z Board.

All stood for the Pledge of Allegiance.

PUBLIC COMMENTS

Daniel Grady was present to discuss the nuisance letter he received regarding his property.

REPORTS

Engineers – Larry Johnson said that he sent an updated status report on the Route 45 pedestrian path project. He also said that the sewer plant property needs to be re-platted to break out the portion that the Village is keeping.

Public Works – Connor Block said that they got the brush burnt. He has started on his MFT plan for this year and is waiting on some numbers for his budget and the chassis quote for the dump truck.

Police Department – Chief Levingston said that he interviewed a candidate for a part-time officer and McCracken is doing the background check. He spoke about the Certificates of Valor that he handed out to his employees.

Clerk/Treasurer – Brandy Dalton said that the preliminary budget is in the packets, and the auditors have never showed up or called, and they aren’t returning emails.

Board Members – Vicki Buffo said that study sessions for the budget have been designated to a department for each meeting. February 28 will be Police Department. March 28 will be Public Works. April 11 will be IT and Office. April 25 will be finalizing the budget for approval at the first meeting in May.

Planning & Zoning Board – Regarding the fence ordinance, Rob Murphy said he would like to know what is changed. Del Boyle said that the P&Z Board is working on ordinances and annexations. He gave a presentation of the downtown streetscape project and asked for funds to be budgeted for engineering and construction. He would also like to have architectural control over buildings on the Rote 45 corridor and the downtown area. A couple of the P&Z Board members offered to help fold the downtown surveys when they are printed.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. minutes of the February 7, 2023 regular session board meeting; B. minutes of the February 7, 2023 executive session board meeting; C. bills/warrants as presented; D. February 17, 2023 payroll; E. water and sewer usage and billed report; F. budget vs actual report; G. sewer credits

Motion by Hayden, second by Stuber to approve the Consent Agenda. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Robbins, aye; Stuber, aye. Motion passed.

OLD BUSINESS

Vicki Buffo said that she is going to try to get the art class at the High School to come up with logo options to go along with the vision and mission statements. She would also like to

schedule whiteboard meetings with each department to work on ideas that go along with the vision and mission statements, and possibly add funds to each department's budget to go towards those items.

Ordinance 2023-O-4, regarding a utility tax on water service was tabled again. The Board would like the ordinance to state the reason for the tax. Clerk Dalton and Marc Miller will work on calculations and revisions to the ordinance.

NEW BUSINESS

Ordinance 2023-O-5, amending the zoning ordinance for requirements for fence installation was tabled.

The appointment of Vernon Tock as Building Official was tabled. Rob Murphy and Del Boyle will try to meet with him before the next meeting.

The appointment of Daniel Grady to the open seat on the Village Board was tabled due to being on the nuisance list.

Motion by Hayden, second by Haluzak to approve a Spring Clean-Up Day after May 1 with six 30-yard containers provided by Illini Recycling at \$540 each. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Hayden, second by Stuber to adjourn the meeting at 8:15pm. Motion passed via voice vote.

Respectfully Submitted,
Brandy Dalton, RMC, CMC
Village Clerk

xc: File
Village Board