

**Village of Tolono Board of Trustees  
Regular Meeting  
May 4, 2021**

The Village of Tolono Board of Trustees ("Board") met on May 4, 2021 in the Police Station, located at 205 E. Main St., Tolono, IL. President Robert Murphy called the meeting to order at 6:32pm. Roll call found the following trustees present: Vicki Buffo, Ryan Perry, Jared Ping, Jared Robbins, and Terrence Stuber. Also present was Clerk Brandy Dalton, Police Chief Justin Levingston and Public Works Superintendent Scott Arbuckle.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

Rob Murphy, Jared Robbins, Kyle Haden and Ann Jack Haluzak were administered their Oath of Office by Clerk Dalton, and they took their seats.

Motion by Perry, second by Stuber to approve President Murphy's appointment of Vicki Buffo to the open Board seat for a 2-year term. Roll call: Perry, aye; Robbins, aye; Stuber, aye; Hayden, aye; Haluzak, aye. Motion passed.

Vicki Buffo was administered her Oath of Office by Clerk Dalton and took her seat.

**PUBLIC COMMENTS**

Roger Hayden was present on behalf of the Tolono Fire Protection District to inquire about the emergency sirens upgrade. He was told it is in the budget for Fiscal Year 2022, but the budget has not been passed yet.

**REPORTS**

**Engineering** – Larry Johnson said that the NPDES permit application for mosquito spraying has been submitted. When asked if everything was on the flashdrive from Donohue, Johnson said that Donohue said that they are about 33% complete with the preliminary design agreement, but the only thing he has received is a site survey worth about \$4,000-\$5000.

**Public Works** – Arbuckle said they have been doing work orders that have been on the board for a couple years. They have also been cleaning up the brush site.

**Police Department** – Levingston said that April was busy. The squad car is in getting fixed. Murphy and the Board told Levingston to be doing extra patrols of golf carts and side-by-sides.

**Board** – Murphy said a Correspondence folder has been added to Teams so that he can share correspondence with the Board that he has with others. Jared Robbins brought up building permits. There was a discussion about changing building permit expirations with every type of permit having a different time period before expiration. Buffo said that the Building Official needs to be following up on permits more often.

**CONSENT AGENDA**

Clerk Dalton read the items to be voted on: A. regular session minutes for April 20, 2021; B. executive session minutes for April 20, 2021; C. bills/warrants as presented D. 2021-0430; E. water and sewer usage and billed report; F. April 2021 bank statements and reconciliations; G. Ordinance 2021-O-5, update the overtime compensation of the Employee Policy Manual; H. Ordinance 2021-O-6, disposing of old IT equipment.

Bills/warrants was moved to New Business. Motion by Stuber, second by Robbins to approve the Consent Agenda as amended. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

## **OLD BUSINESS**

Motion by Buffo, second by Stuber to approve the quote from Illini Fire Service, LLC to service Village fire extinguishers. Roll call: Buffo, aye; Haluzak, aye; Hayden; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

## **NEW BUSINESS**

The Board discussed the bills/warrants to be paid. It was decided to remove the Donohue bills from payment because Fehr Graham doesn't believe that Donohue has completed the amount of work they say they have. Murphy will contact Terry Boyer. Motion by Stuber, second by Buffo to pay the April 30, 2021 bills/warrants with the exception of the Donohue bills. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed. Motion by Stuber, second by Robbins to pay the May 4, 2021 bills/warrants as presented. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Perry, second by Buffo to approve Ordinance 2021-O-7, increasing water and sewer rates. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, abstain. Motion passed.

Motion by Perry, second by Stuber to approve Resolution 2021-R-1, the MFT Resolution. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Robbins, second by Perry to allow the Public Works Department to do a controlled burn for several days at the beginning of June at the brush site with advanced notice sent to the residents. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Perry, second by Buffo to approve the reimbursement of the cost of paint for the old IGA building, not to exceed \$1000. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed. President Murphy will check on the type of lighting being installed and if it is an acceptable type by Ordinance.

Motion by Stuber, second by Buffo at 8:01pm to enter into Executive Session for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more Village employees (5ILCS 120/2(c)(1)). Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to open session at 9:23pm.

Motion by Perry, second by Buffo to approve the Village proposal to the Teamsters Police Union Contract as discussed in executive session. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Perry, second by Stuber to hire part-time police officer Jeff McCracken as the new full-time police officer, starting at the 2<sup>nd</sup> tier pay rate. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Motion by Buffo, second by Stuber to adjourn the meeting at 9:24pm. Roll call: Buffo, aye; Haluzak, aye; Hayden, aye; Perry, aye; Robbins, aye; Stuber, aye. Motion passed.

Respectfully Submitted,  
Brandy Dalton, RMC, CMC  
Village Clerk

xc: File  
Village Board