

**Village of Tolono Board of Trustees
Regular Meeting
April 20, 2021**

The Village of Tolono Board of Trustees ("Board") met on April 20, 2021 with some members present at the meeting room in the Police Station, located at 205 E. Main St., Tolono, IL and some members present via video/audio. In President Robert Murphy's absence, Trustee Ryan Perry called the meeting to order at 6:32pm. Roll call found the following trustees present: Vicki Buffo (via video), Ryan Perry, Jared Ping, Jared Robbins, and Terrence Stuber. Also present was Clerk Brandy Dalton and Public Works Superintendent Scott Arbuckle.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

Marsha Gates thanked the Police Department for dealing with the car parked in her driveway a couple of weeks ago before she got home.

REPORTS

Engineering – Larry Johnson and Matt Johnson discussed rate revisions, agreements and work orders. Tim Cowan gave a brief overview of Tolono's Diamond Maps application.

Public Works – They fixed a water main last week. Diamond Maps is finished, and they have been trained on it. Scott would like to get a different grapple bucket for the skid steer that is a bucket/grapple combination.

CONSENT AGENDA

Clerk Dalton read the items to be voted on: A. regular session minutes for April 6, 2021; B. bills/warrants as presented C. 2021-0416; D. water and sewer usage and billed report; E. purchase of different grapple attachment for skid steer; F. Fehr-Graham General Engineering Service Agreement – Work Order 1 – Review and update sewer rate projections; G. Fehr-Graham General Engineering Service Agreement – Work Order 2 – prepare application for pesticide application permit; H. Fehr-Graham General Engineering Service Agreement – Work Order 3 – prepare CCR for 2020; I. Fehr-Graham General Engineering Service Agreement – Work Order 4 – prepare MS4 IDDE Plan; J. Fehr-Graham General Engineering Service Agreement – Work Order 5 – 2021 Risk & Resiliency Assessment Certification; K. Fehr-Graham General Engineering Service Agreement – Work Order 6 – prepare 2021 Emergency Response Plan.

Bills/warrants was moved to New Business. Motion by Stuber, second by Perry to approve the Consent Agenda as amended, including the base agreement for Fehr Graham. Roll call: Buffo, aye; Perry, aye; Ping, aye; Robbins, aye; Stuber, aye. Motion passed.

OLD BUSINESS

A change was made to the Rave Alert System that if a person can't get the alert out in 10 minutes, it will move to the next person in line. It will always start with the office staff.

The Teamsters Police Union Contract was tabled.

NEW BUSINESS

The Board discussed the bills/warrants to be paid. It was decided to remove the Donohue bills from payment until they have provided us with all of the documents requested for Fehr-Graham. Motion by Stuber, second by Ping to pay bills/warrants with the exception of the Donohue bills. Roll call: Buffo, aye; Perry, aye; Ping, aye; Robbins, aye; Stuber, aye. Motion passed.

There was discussion regarding raising the water and sewer rates. The Board decided to have the ordinance written with the worse case rates given to us by Fehr-Graham. Clerk Dalton will present the ordinance to be approved at the next meeting.

Motion by Ping, second by Stuber to approve the Wastewater System Improvements Final Design Agreement, including Preliminary Design Completion in the amount of \$665,900. Roll call: Buffo, aye; Perry, aye; Ping, aye; Robbins, aye; Stuber, aye. Motion passed.

Robert Bates with Illini Fire Service was present to discuss contracting with the Village for the annual fire extinguisher service. Bates will bring a formal proposal to the next meeting.

Motion by Stuber, second by Ping at 8:16pm to enter into Executive Session for the limited purpose of discussing the hiring, performance, compensation, and/or employment of one or more Village employees (5ILCS 120/2(c)(1)). Roll call: Buffo, aye; Perry, aye; Ping, aye; Robbins, aye; Stuber, aye. Motion passed.

The Board returned to open session at 8:40pm.

There was a discussion about the Employee Policy Manual. Currently, holidays and personal time do not count towards overtime calculation, so if there is a holiday and later that week there is a call out or someone has to work late, they will not get paid overtime pay for the extra time. The wording for overtime calculation will be changed from "are not" to "will be" and "leaves of absences" will be taken out. Clerk Dalton will present the ordinance for approval at the next meeting.

Motion by Perry, second by Ping to adjourn the meeting at 8:54pm. Roll call: Buffo, aye; Perry, aye; Ping, aye; Robbins, aye; Stuber, aye. Motion passed.

Respectfully Submitted,
Brandy Dalton, RMC, CMC
Village Clerk

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Village Board