

**Village of Tolono Board of Trustees
Regular Meeting
November 3, 2020**

The Village of Tolono Board of Trustees ("Board") met on November 3, 2020. President Robert Murphy called the meeting to order at 6:30pm. Roll call found the following trustees present: Vicki Buffo (via video), Ryan Perry, Jared Ping, Jared Robbins and Terrence Stuber. Also present was Clerk Brandy Dalton, Public Works Superintendent Matthew Graven, Planning & Zoning Chairman Wade Thweatt and Police Chief Justin Levingston.

All stood for the Pledge of Allegiance. Trustee Stuber gave the invocation.

REPORTS

Engineers:

- Terry Boyer from Donohue gave updates on the IEPA water and wastewater loan projects. The Board will review Donohue's Wastewater Preliminary Design Agreement to be start design on the wastewater plant.
- Boyer also said that the Risk & Resilience Assessment and Emergency Response Plan aren't due until the middle of 2021, so Donohue will get a proposal ready for that project sometime in November or December.

Public Works:

- Campus Communication Group is willing to do a Franchise Agreement with us like Mediacom has. We are working with them to get internet service at the Police Station and Village Hall. We will also supply them an area to house their equipment.

Motion by Perry, second by Buffo to approve the bid from Bob Brown Construction for the sidewalk replacements in the amount up to \$16,125. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

- The Board decided to add the Water Main Replacement Project Phase 3 & 4 to the IEPA loan application.
- There was discussion to hire a new full-time Public Works employee. When asked if it was posted on the website, Clerk Dalton responded that she had not received the updated job description that the Board wanted.
- The Board discussed an on-call Public Works employee to answer call on the evenings and weekends. Superintendent Graven doesn't think it is needed. The Board will discuss further what to do regarding evening and weekend water and sewer issues.

Police Department:

- Chief Levingston said the draft of the speed study is almost done.
- Officer Gauna is back in the United States from his military assignment. Levingston is hoping he will be back to work shortly after Thanksgiving.

Treasurer:

Motion by Ping, second by Perry to approve the bills as presented. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

APPROVAL OF PRIOR MINUTES

Motion by Stuber, second by Perry to approve the minutes of the regular session meeting, held October 20, 2020. Roll call: Buffo, yes; Perry, yes; Ping, abstain; Robbins, yes; Stuber, yes. Motion passed.

Motion by Perry, second by Stuber to approve the minutes of the executive session meeting, held October 20, 2020. Roll call: Buffo, abstain; Perry, yes; Ping, abstain; Robbins, yes; Stuber, yes. Motion passed.

NEW BUSINESS

Motion by Perry, second by Robbins to approve the proposal from Bodine Environmental Services for the asbestos proposal at 206-210 W. Reynolds St. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

Motion by Perry, second by Ping to approve Ordinance 2020-O-24, the 2020-2021 Tax Levy. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

Motion by Perry, second by Buffo to approve Ordinance 2020-O-25, Disposition of Surplus Property. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

MISCELLANEOUS

Trustee Stuber brought up to let Brian Booher, IT Administrator, purchase equipment and subscriptions he has budgeted without coming to the Board for approval.

Motion by Stuber, second by Buffo to enter Executive Session at 7:32pm for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more Village employees (5 ILCS 120/2(c)(1)). Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

The Board returned to Regular Session at 8:08pm.

Motion by Robbins, second by Stuber to approve hiring Mark Adair as building inspector. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

Motion by Buffo, second by Stuber to adjourn the meeting at 8:09pm. Roll call: Buffo, yes; Perry, yes; Ping, yes; Robbins, yes; Stuber, yes. Motion passed.

Respectfully Submitted,
Brandy Dalton, RMC, CMC
Village Clerk

xc: File
Village Board