



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

*This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.*

Report Period: From March, 2019 To March, 2020

Permit No. ILR40 \_\_\_\_\_

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Tolono Mailing Address 1: PO Box 667  
Mailing Address 2: 507 W. Strong County: Champaign  
City: Tolono State: IL Zip: 61880-0667 Telephone: 217485212  
Contact Person: Matt Graven Email Address: Matt.Graven@Tolonoil.us  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Tolono

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

**Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))**

Matt Graven  
Owner Signature:

6/10/2020  
Date:

Matt Graven

Public Works Superintendent

Printed Name:

Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

**ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
ANNUAL FACILITY INSPECTION REPORT**

**March 2019 – March 2020, Year 2**

**NPDES PERMIT FOR STORM WATER DISCHARGES FROM  
MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4)**

***Village of Tolono  
Champaign County, Illinois***

**A. CHANGES TO BEST MANAGEMENT PRACTICES (BMPs)**

Village of Tolono was issued a permit on February 10, 2016 which will expire on February 28, 2021. This annual report serves as an evaluation of the Year 2 goals for this permit cycle.

**B. STATUS OF COMPLIANCE WITH PERMIT CONDITIONS**

The following is a list of the BMPs and measurable goals as submitted in the Notice of Intent for the current permit cycle, which ended on March 31, 2020, and information about the Village's compliance with these goals.

**1. PUBLIC EDUCATION AND OUTREACH**

**a. BMP No. A.1 – Distributed Paper Material**

**Description & Goal:** A.1.1 Have educational pamphlets available for public information at the Village Hall. Develop the pamphlet and replenish as need. Expand/modify material on a yearly basis.

**Milestones:**

Year 1: Create a brochure or educational pamphlet. Have copies made available at Village Hall.

Year 2: Evaluate existing outreach material. Continue/modify outreach material.

Year 3: Evaluate existing outreach material. Continue/modify outreach material.

Year 4: Evaluate existing outreach material. Continue/modify outreach material.

Year 5: Evaluate existing outreach material. Continue/modify outreach material.

**Results:** Pamphlets were reprinted as needed and were made available at the Village Hall.

Year 2 Milestone is complete.

## **2. PUBLIC PARTICIPATION/INVOLVEMENT**

### **a. BMP No. B.7 – Other Public Involvement**

**Description & Goal:** B.7.1 Hold public meetings to receive public input on the proposed storm water program. As a part of a regular scheduled board meeting, one public meeting will be held annually that includes the Village’s proposed storm water management program to gain public input.

#### **Milestones:**

Year 1: Provide notice of meeting that includes the Village’s proposed storm water management plan. Provide opportunity for public comment.

Year 2: Provide notice of meeting that includes the Village’s proposed storm water management plan. Provide opportunity for public comment.

Year 3: Provide notice of meeting that includes the Village’s proposed storm water management plan. Provide opportunity for public comment.

Year 4: Provide notice of meeting that includes the Village’s proposed storm water management plan. Provide opportunity for public comment.

Year 5: Provide notice of meeting that includes the Village’s proposed storm water management plan. Provide opportunity for public comment.

**Results:** The Village of Tolono will hold their annual storm water management meeting as a part of their regular board meeting on Tuesday June 16, 2020. Notification of the meeting will be listed on the meeting agenda and will be posted on the Village website as well as posted at Village Hall. Discussions will include the information covered in this report, goals that have been set for year 3, and the public will be given an opportunity for comments.

Year 2 Milestone will be complete on June 16, 2020.

## **3. ILLICIT DISCHARGE DETECTION AND ELIMINATION**

### **a. BMP No. C.1 – Storm Sewer Map Preparation**

**Description & Goal:** C.1.1 Mapping of the Village’s storm sewer system. Develop and maintain a storm sewer system map.

#### **Milestones:**

Year 1: Develop a plan and budget to create a storm sewer system map.

Year 2: Develop storm sewer system map – in progress.

Year 3: Maintain/update storm sewer system map.

Year 4: Maintain/update storm sewer system map.

Year 5: Maintain/update storm sewer system map.

**Results:** The existing storm sewer map is still only available as a hard copy and needs updated, budget did not allow for the development of an electronic version of the overall map this year. However, the Village did execute agreements for the Village engineer to update storm sewer maps using GPS survey equipment and CAD on May 19, 2020

Year 1 & 2 Milestone are incomplete but are included in Year 3 Goals. Both should be completed during year 3.

#### **4. CONSTRUCTION SITE RUNOFF CONTROL**

##### **a. BMP No. D.2 – Erosion and Sediment Control BMPs**

**Description & Goal:** D.2.1 Discuss Erosion and Sediment Control (E&SC) BMPs contained in SWPPP with contractors in preconstruction meetings.

**Milestones:**

Year 1: Incorporate discussions of E&SC as per the SWPPP at all preconstruction meetings.

Year 2: Incorporate discussions of E&SC as per the SWPPP at all preconstruction meetings.

Year 3: Incorporate discussions of E&SC as per the SWPPP at all preconstruction meetings.

Year 4: Incorporate discussions of E&SC as per the SWPPP at all preconstruction meetings.

Year 5: Incorporate discussions of E&SC as per the SWPPP at all preconstruction meetings.

**Results:** There were no projects requiring SWPPP's completed this year. Should SWPPPs be required for future projects, they will be discussed at all preconstruction meetings. When a SWPPP was not needed for a job due to a minimal area of disturbance, erosion control procedures/requirements were still discussed at the preconstruction meeting.

Year 2 Milestone is complete.

##### **b. BMP No. D.6 – Site Inspection/Enforcement Procedures**

**Description & Goal:** D.6.1 E&SC measures will be inspected by village officials and consulting engineers during the construction phase of projects funded by the Village. Require contractor to comply with SWPPP, if required. Projects will be inspected monthly, or in accordance with project specific SWPPP requirements.

**Milestones:**

- Year 1: Site inspections performed by village official and/or consulting engineer, ensure compliance with SWPPP and E&SC BMPs.
- Year 2: Site inspections performed by village official and/or consulting engineer, ensure compliance with SWPPP and E&SC BMPs.
- Year 3: Site inspections performed by village official and/or consulting engineer, ensure compliance with SWPPP and E&SC BMPs.
- Year 4: Site inspections performed by village official and/or consulting engineer, ensure compliance with SWPPP and E&SC BMPs.
- Year 5: Site inspections performed by village official and/or consulting engineer, ensure compliance with SWPPP and E&SC BMPs.

**Results:** There were no projects completed this year that required a SWPPP. Construction site inspectors and contractors have and will continue to discuss SWPPP and E&SC BMP's to be followed for each project at preconstruction meetings. Inspectors have and will continue to evaluate E&SC BMP's at all sites and deficiencies have and will continue to be discussed with the Contractor and remediated.

Year 2 Milestone is complete.

**5. POST-CONSTRUCTION RUNOFF CONTROL**

**a. BMP No. E.6 – Post-Construction Inspections**

**Description & Goal:** E.6 Village official and/or engineer will perform post-construction inspection to ensure compliance with SWPPP and E&SC measures prior to final acceptance of village funded projects. Inspect construction site during final inspection for conformance with SWPPP and E&SC measures.

**Milestones:**

- Year 1: Inspect project sites.
- Year 2: Inspect project sites.
- Year 3: Inspect project sites.
- Year 4: Inspect project sites.
- Year 5: Inspect project sites.

**Results:** There were no projects completed this year that required a SWPPP. All project sites were inspected for E&SC measures prior to final acceptance of the project.

Year 2 Milestone is complete.

## **6. POLLUTION PREVENTION/GOOD HOUSEKEEPING**

### **a. BMP No. F.6 – Other Municipal Operations Controls**

**Description & Goal:** F.6.1 Cleaning of storm sewer grates and catch basins will be completed twice a year. The village will perform cleaning of grates and catch basins with the use of a vacuum truck. This will be completed biannually.

**Milestones:**

Year 1: Clean grates and catch basins.

Year 2: Clean grates, catch basins, and culverts.

Year 3: Clean grates, catch basins, and culverts.

Year 4: Clean grates, catch basins, and culverts.

Year 5: Clean grates, catch basins, and culverts.

**Results:** Village employees cleaned grates, catch basins, storm sewers, and culverts regularly and prior to expected rain events. Village employees are routinely inspecting grates and clean when debris is visible.

Year 2 Milestone is complete.

## **C. RESULTS OF INFORMATION COLLECTED AND ANALYZED**

The Village did not collect nor analyze storm water samples.

## **D. FUTURE STORM WATER ACTIVITIES**

The Village will continue to develop their storm water management program, including mapping improvements and development of an Illicit Discharge Detection Elimination (IDDE) plan.

## **E. RELIANCE ON ANOTHER GOVERNMENT ENTITY**

The Village of Tolono is not relying on another government entity to satisfy permit obligations.

## **F. CONSTRUCTION PROJECT LIST:**

The following construction projects were undertaken by the Village of Tolono between March 2019 and March 2020:

There were no construction projects undertaken by the Village in Year 2.