

VILLAGE TOLONO, ILLINOIS
BOARD OF TRUSTEES MEETING
June 20, 2017

The meeting was called to order at 6:30 p.m. Present were Trustees Vickie Buffo, Jacquie Miller, Anna Morris, and Jared Ping. Trustees Ryan Perry and Terrence Stuber, President Rob Murphy (he arrived at approximately 8:10 p.m.), and Public Works Department Supervisor Matt Craven were absent. Also present were Attorney Marc Miller, Clerk Dixie Phillips, Treasurer Robert Kouzmanoff, Architecture Scott Burge, and Engineer Anthony Jansen.

The President *pro tem* led those present in the Pledge of Allegiance. The Invocation was given by the Presbyterian Church minister, Jason Schiller.

In the absence of President Murphy, Trustee Buffo made a motion with a second by Trustee Ping to have Trustee Miller sit at President *pro tem*; motion carried.

Public Comments: Diane Ducey Anderson reported on the Tolono Fun Day Festival activities and thanked the Village and all those who donated for the day to be a success.

Lowell and Janet Bentley reported that the filling of the ditch between their property and the new police department is inadequate because water is pooling along their property line. He also mentioned the straw blowing into his flower beds and yard because it had not been wetted down, and that the landscape planted between the properties is too close to his because it will into his yard because the tree/shrubs are planted too close to his property and he wants the mess cleaned and the landscaping moved. He also mentioned the new business, Wick Concrete, Inc., will need a fence because of the eyesore it will bring to his property. President *pro tem* Miller said the Board will take his issues into consideration and get something done because the Village wants to be a good neighbor.

Mr. Burge advised Mr. Bentley that the landscape was a specific zoning code for a buffer between the properties. Mr. Burge admitted that the straw should have been wetted and that he will address it with Grunloh Construction. Because Mr. Bentley was very upset over the landscaping, he told Mr. Bentley that he would double-check the zoning code. Mr. Burge will also take a look at the water pooling because he said that the landscaping and ditch should allow the water to go into the storm sewer rather than pool.

Mr. Jansen reported that as of Friday all flushing was all done; but that the dead ends still had to be dealt with but preventative maintenance will be continued; that the bacteria samples for the four dead ends passed as of today; and that the chlorine was a .5/million for the last 36 hours. When asked for a report, Mr. Jansen said that Mr. Craven had given him the figures but that he would furnish the homeowners a copy of the report as soon as he received it.

Greg Gibbs asked how long the water would stay passed. He's had no chlorine and today it showed .2 into his house and he wants to drink his water. Mr. Gibbs is going off what Mr. Craven tells him. What happens between their house and the hydrants is not the Villages' issue; flushing will be done again in two weeks but an auto flusher cannot be put on the hydrant because it is broken. Mr. Jansen and Mr. Gibbs both said it was really a let it play out for a couple of weeks situation and see what happens.

Brad Swim said his water is still not good and that if necessary he will replace his part of the line when the Village replaces the other line so it's all updated.

Public Works Department: Trustee Ping made a motion with a second by Trustee Morris to approve Richards Tree Service bid of \$1,000 to remove the tree at 409 N Vorcey St., which was determined to be on Village property. Roll call vote was taken and the following votes were cast passing the motion:

Vicki Buffo - Yes	Jacquie Miller – Yes	Anna Morris – Yes
Jared Ping – Yes	Ryan Perry – Absent	Terrence Stuber – Absent

Trustee Buffo made a motion with a second by Trustee Morris to purchase an electronic chlorine tester and a calibration kit not to exceed \$700. Roll call vote was taken and the following votes were cast passing the motion:

Vicki Buffo - Yes	Jacquie Miller – Yes	Anna Morris – Yes
Jared Ping – Yes	Ryan Perry – Absent	Terrence Stuber – Absent

Concerning the water leaks at 406 N. Whitehead and 512 W. Austin Streets, Mr. Kouzmanoff said that Mr. Craven had had not provided estimates or quotes but that the Whitehead leak is extremely bad and needs top priority. He also stated that the issue at 512 W. Austin is in his driveway and he is not happy about it. He also stated that they did not find a leak. Trustees Ping and Morris said the hole needs to be covered because of liability and safety issues. Trustee Ping said to have the maintenance crew fill in the hole and if they cannot, they need to come to the meeting and tell the Board why not when the Village has the necessary equipment.

Trustee Morris said that she has had three or four complaints from a resident, who never complains, about having a tree removed on Village property at 411 N. Bourne St. She said that Mr. Craven had told her that it would be taken care of but several weeks have passed and Mr. Craven not spoken with the resident or had the tree removed.

Reports: Mr. Jansen reported on the water issue under Public Comments.

Mr. Burge said there are things at the new police station that needs to be done but not, *i.e.*, the building remains unsecured because the door hardware has not arrived. Mr. Burge will speak with Grunloh Construction about. He also said that the completion date was originally the end of June but now thinks it will spill into July to allow for the furnishings to arrive.

Trustee Ping made a motion with a second by Trustee Morris to pay Grunloh's Pay Requests No. 5 for \$215,096.25. . Roll call vote was taken and the following votes were cast passing the motion:

Vicki Buffo - Yes	Jacquie Miller – Yes	Anna Morris – Yes
Jared Ping – Yes	Ryan Perry – Absent	Terrence Stuber – Absent

Minutes: Trustee Morris made a motion with a second by Trustee Ping to approve the June 6, 2017 minutes; motion carried. President Murphy wanted to include John McBride's comments in the June 13, 2017 special meeting before approving.

Old Business: There was no old business; however, because of the Special Meeting and Mr. McBride's perception that what he said might have been misconstrued and because he felt that the water consultant had given false information, Mr. Kouzmanoff said that Mr. McBride has asked for the list of the Board members and their addresses, which he sent to Mr. McBride.

New Business: Mr. Miller reported that the Village needs more information concerning Augie Meneley's liquor license and also explained the variety of licenses and that the Village could make a specific liquor license and, if so, he will prepare an amendment to allow serving of beer and frozen margaritas dispensed from a machine.

Mr. Kouzmanoff stated that the furniture for the police station could be paid through the General Fund or TIF but he wants to hear from the TIF representatives prior to that decision because the fund could be short approximately \$10,000. He also said that Trustee Perry had suggested that the furniture be paid from the loan proceeds and Mr. Burge could not give a specific amount available because he did not know the specifics or quality of furniture to be paid but, as of now, the Village does have some money left. Mr. Kouzmanoff said that he believes the current furniture could be used for now but understands that the squad and conference rooms will need furniture. Trustee Ping suggested that Chief Raney pick out the furniture. There have been no quotes given for the purchase of furniture but should be presented at the next Board meeting. Mr. Kouzmanoff will relay to Chief Raney to get an estimate for necessary furniture. Trustee Buffo and other Board members said they want to see a list of what is needed but do not have and, to use all current furniture until a later date. Mr. Kouzmanoff said that he knows there are other institutions that sometimes donate their excess furniture. Trustee Morris said she feels that what is needed is proof and/or to show what is best and that bids should be received before purchasing the furniture. After reviewing the three drawings, Trustee Buffo made a motion with a second by Trustee Ping to get bids for the configuration of nine seats and 28 chairs as presented; motion carried.

Mr. Kouzmanoff said the appropriation ordinance was not ironed out and that Trustee Ping has suggested removing certain items from the budget. Mr. Kouzmanoff said the Board could budget and Mr. Miller advised that there is not right way to do an appropriation but usually ten percent if the budget amount is put in the appropriation. Mr. Kouzmanoff also said that there is no money allocated for network/computer maintenance and that Chief Raney's salary is overstated and the chief cut several dollars off his budget.

President Murphy said he had met with someone from Illinois American Water ("IAW") who is working with Mr. Craven on some of our meters and IAW can put a meter in in a few minutes to assist with loops in dead end areas.

Nuisance and Tickler Files: It was suggested that Chief Raney should review the properties again and report to the Board. Clerk Phillips is to notify him of that. The Tickler file will remain the same.

Miscellaneous: Mr. Kouzmanoff presented a report on continuing the codification of the Village ordinances that he had received from American Legal Corporation for \$18 to \$20,000, including the zoning ordinances, which amount to about \$18 per page without on-line ordinances and the corporation has payment plans. He also mentioned that the one-man operation from Southern Illinois who had started the earlier codification will take what has been paid to date and add it to the current cost at about \$13 per page. No decision was made.

Executive Session: There was no Executive Session.

Adjournment: Trustee Miller made a motion with a second by Trustee Morris to adjourn; motion carried and meeting adjourned at 8:48 p.m.

Respectfully submitted
Dixie L. Phillips
Clerk, Village of Tolono