

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
December 20, 2016

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, December 20, 2016. Trustees present: Mike Golish, Anna Morris, Rob Murphy, and Terrence Stuber; Trustee Jacquie Miller and Ryan Perry, and President Holt were absent. Trustee Mike Golish served as President *pro tem*. Others present were Attorney Marc Miller, Clerk Dixie Phillips, Treasurer Robert Kouzmanoff, Architect Scott Burge, and Gwen Crawford.

President *pro tem* led the Board and guests in the Pledge of Allegiance.

There were no public comments.

Ms. Crawford presented proposals for the new police station from Busey Bank, Hickory Point Bank, and Midland State Bank. Trustee Murphy made a motion with a second by Trustee Golish to approve Hickory Point Bank’s proposal for a ten-year bank credit financing of \$963,375 at 2.75% interest for the first five years and 5% interest for the remaining five years. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – No
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Abstain

Trustee Murphy made a motion with a second by Trustee Golish to adopt Ordinance No. 2016-23, Ordinance authorizing the Borrowing of Funds for General Municipal Corporate Purposes, including but not limited to the Construction of a new police station, in the Village of Tolono, County of Champaign, State of Illinois. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Abstain

Trustee Golish made a motion with a second by Trustee Stuber to adopt Ordinance No. 2015-24, Ordinance Providing for and Approving the Fourth Amendment to the Tolono TIF District Redevelopment Plan and Projects. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Architect Burge reported that the foundation for the new police station was poured, covered, and that backfill material was changed to engineer backfill in order to proceed quicker. The change will apply to the allowance already in place for cold weather. Mr. Burge will contact Trustee Perry to see what his proposal is from EF Moran for accessing the doors to the police station. Mr. Burge advised the Board that some change orders may be forthcoming. Mr. Burge also asked if the Board wanted the soil treated for termites at a cost between \$500 and \$800 and the Board said no treatment.

Treasurer Kouzmanoff told the Board that the IMRF balance is \$189,000. Trustee Stuber suggested that in the future rather than putting an appropriation for IMRF in a lump sum under General Fund that an IMRF Fund be established. Trustee Murphy made a motion, with a second by Trustee Stuber to approve

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
December 20, 2016

a \$100,000 payment to IMRF. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Treasurer Kouzmanoff relayed information from Payment Services Network (“PSN”) concerning on-line water payments. Trustee Stuber made a motion with a second by Trustee Murphy to approve PSN for on-line water billing payment with transaction fees passed to the consumer and for e-billing payments with swipe terminal capabilities. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Treasurer Kouzmanoff explained his reasoning for a request to change the current telephone plan that included a \$300 savings. Trustee Stuber made a motion with a second by Trustee Morris to change the current Sprint plan to the shared data plan. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Trustee Stuber and Trustee Golish will meet with Attorney Glenn Stanko to tweak areas of the Personnel Manual concerning electronic devices.

Treasurer Kouzmanoff presented the NSF check problems to the Board. Trustee Stuber made a motion with a second by Trustee Murphy to authorize office staff to create a process by which the Village will begin refusing NSF checks from residents for six months who have more than one NSF check within a one-year period. Motion carried. The proposed policy will be presented at the next Board meeting.

Trustee Golish made a motion with a second by Trustee Murphy to make the following TIF reimbursement payments:

- Deerpath Subdivision LLC - \$279,079.91
- GAM Properties, Inc. /Deborah J. Millage - \$159,183.29
- Great Plains Land Development LLC (Kinderwood I and II) - \$97,269.34
- Great Plains Land Development LLC (Kinderwood III) - \$66,921.29
- Tolono Community School District Unit 7 - \$266,090.26

A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
December 20, 2016

Because the check had not cleared the bank, Trustee Stuber made a motion with a second by Trustee Murphy to replace check No. 1033 in the amount of \$135.02 to Farnsworth. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Treasurer Kouzmanoff asked the Board about direct deposit for payroll checks. Trustee Golish made a motion with a second by Trustee Murphy to authorize the Treasurer to offer direct deposit to all employees. Motion passed.

Trustee Murphy made a motion with a second by Trustee Stuber to approve a sewer credit for \$93.26 for Tim Childers at 121 ½ Daggy Street. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Treasurer Kouzmanoff suggested a policy for allowing extensions to pay water bills. He will propose a policy and present it to the Board at their next meeting.

Trustee Murphy made a motion with a second by Trustee Stuber to approve a payment extension to December 30, 2016 in the amount of \$39.73 for Account No. 00400131000. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Treasurer Kouzmanoff will contact Philo and/or Fisher to see what their process is for recycling and/or distribution of electronic devices and report back to the Board at their first meeting in January. Mr. Kouzmanoff also suggested that an inventory of all the unused equipment in the basement be done. Mr. Miller said the inventory list needed to be presented to the Board for approval.

There was no report from the Zoning Administrator or the Building Official.

Trustee Murphy made a motion with a second by Trustee Golish to approve a one-time adjustment for all current employees: \$150 for full time employees and \$75 for part-time employees. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Absent	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

The Police Report was presented showing 18 written warnings and 12 verbal warnings for a total of 170 calls for the month of November 2016.

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
December 20, 2016

Trustee Stuber made a motion with a second by Trustee Murphy to accept the Minutes of the Special Meeting on November 22, 2016 with the noted change. Motion passed. Trustee Stuber made a motion with a second by Trustee Murphy to accept the December 6, 2016 minutes as presented. Motion passed.

Ordinances concerning holding landlords responsible for delinquent water payments and setting policy for employee reimbursements was deferred to the next Board meeting.

The contribution to Champaign County Regional Planning Commission and the code enforcement by Tolono Fire District for 105 E. Daggy was deferred to the next Board meeting.

There was nothing under Miscellaneous to be reported.

There was no Executive Session.

Trustee Morris made a motion with a second by Trustee Murphy to adjourn the meeting. The meeting adjourned at 8:40 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk
Village of Tolono