

**MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
November 15, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, November 15, 2016. Trustees present: Mike Golish, Jacquie Miller, Anna Morris, Rob Murphy, Ryan Perry, and Terrence Stuber; Trustee Mike Golish served as President *pro tem*. Others present were Attorney Marc Miller, Clerk Dixie Phillips, Treasurer Robert Kouzmanoff, Zoning Board of Appeals Administrator Randy Bachert, Engineer Anthony Jansen, and Architect Scott Burge.

The President *pro tem* led the Board and guests in the Pledge of Allegiance.

Public Comment - Randy Bachert reported that there was a plumbing issue at 402 W Walnut with blockage out beyond the cleanout going to the storm drain. He said the last time it was an issue that the Village paid for it but that when the Village office was called, Mr. Jenkins was told the village would not pay for it because they had to cross someone else’s property. Mr. Bachert said he spoke with the neighbor and said they will allow the Village to cross their property to repair the problem. Mr. Bachert also reported that there was access from the south. President *pro tem* Golish will speak with the Village Maintenance Department.

Public Works – President *pro tem* Golish advised the Board that the first leaf pickup was last week and that it will continue until the leaves are picked up. He also reported that Dale Stierwalt is allowing the Village to dump the leaves onto his land at no charge. President *pro tem* Golish also said that if other farmers wanted leaves that leaves could be dumped on their fields as well. It was reported that people need to make sure their leaves are not around mailboxes because it interferes with mail delivery.

Reports - Architect Scott Burge reported that to switch from a zinc to a steel roof, Grunloh Construction said the base amount would increase by \$43,000. Mr. Burge will check with Grunloh concerning gutters and downspouts and, if approved, will prepare a change order.

Trustee Perry made a motion with a second by Trustee Miller to authorize the execution of a contract with Grunloh Construction. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – No	Ryan Perry – Yes	Terrence Stuber – No

The November 2016 Police report was presented reflecting 30 written warnings and 7 verbal warnings, for a total of 172 calls for the month of November.

Treasurer Kouzmanoff reported that he was getting quotes for different water payments and billing procedures. Mr. Kouzmanoff also reviewed the Water & Sewer Department Extension Payment Agreement for Account No. 0030008000. Because of a current water leak that is being repaired, Trustee Perry made a motion with a second by Trustee Miller to allow the extension. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Perry made a motion with a second by Trustee Stuber allow a sewer credit in the amount of \$166.58 to Robert Price at 501 Deerpath. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes Jacquie Miller – Yes Anna Morris – Yes
Rob Murphy – Yes Ryan Perry – Yes Terrence Stuber – Yes

President *pro tem* Golish advised the Board that he had authorized the Treasurer to purchase a new computer.

Mr. Bachert reported that he and Anthony Battaglia were working on a lot of non-building permits and letters were being sent out to the homeowners. He also advised the Board that they were working on fences for pools. He advised the Board that there was a variance coming up for the Methodist Church for a new sign and that Dale Stierwalt had completed all the necessary paperwork and that Mr. Bachert will get a resolution for the Board to approve.

Minutes – Trustee Perry made a motion with a second by Trustee Murphy to approve the November 1, 2016 minutes; motion passed.

Old Business – TIF representative Gwen Crawford advised the Board a ten-year loan with Hickory Point Bank was prepared and that the loan documents should be ready for closing on or about December 1, 2016 for the new police station. She also stated that the rate would be three percent for the first five years and then go to no more than five percent. Attorney Miller said that it all likelihood, the closing would not take place on December 1st.

Trustee Stuber asked why other banks were not considered and Ms. Crawford said that President Holt said to go with Hickory Point. President *pro tem* Golish said that President Holt wanted the police station started now; thus, the reason for the ten-year loan. Mr. Miller asked Ms. Crawford to get three bids and a rate for a bond. Trustee Stuber said that the Village went backwards by starting the project before the money was obtained and in fairness to the Village residents, financing should be reviewed to save as much money as possible for residents.

Trustee Stuber made a motion with a second by Trustee Miller to approve and authorize the signing of a letter of engagement with Ice Miller for financing new Police Department building, Ordinance No. 20216-____. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes Jacquie Miller – Yes Anna Morris – Yes
Rob Murphy – Yes Ryan Perry – Yes Terrence Stuber – Yes

Trustee Stuber made a motion with a second by Trustee Miller to approve and authorize the signing of a letter of engagement with Tom Jacob & Associates for financing the new Police Department building, Ordinance No. 2016-____. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes Jacquie Miller – Yes Anna Morris – Yes
Rob Murphy – Yes Ryan Perry – Yes Terrence Stuber – Yes

Erin Bickers from Loman Ray Insurance Co. explained the insurance proposed plan from Health Alliance and BlueCross BlueShield and stated that a decision needed to be made by the end of November. Attorney

Miller suggested giving the proposal to Attorney Glenn Stanko and him and/or President *pro tem* Golish could run it by the bargaining unit to see if it will comply.

Attorney Miller advised the Board that no formal agreement for leaf disposal was needed because no payment was being made. Golish said he was open to a recycling center but does not think the Village has enough property and that he is hopeful that dumping leaves is a solution for this year. Trustee Stuber said he felt it was okay for this year but that the Village needs to have a plan in place in the event the leaves are no longer wanted by farmers. Trustee Morris asked if there was a liability issue with dumping the leaves on private property and was told that the Village takes the leaves to the edge of the field and the farmer will spread them.

New Business - Consideration and/or approval of an Ordinance Amending Title 13 of the Tolono Municipal Code to Clarify Holding Landlords Accountable for Water Bills – Ordinance No. 2016-___ was deferred to the next meeting of the Board of Trustees.

There was no representative from the County Clerk’s Office concerning election packets.

Tickler/Nuisance Files – Clerk Phillips reminded the Board that they were to review the properties and prepare a priority lists. Trustee Perry suggesting having Chief Raney take pictures and bring them to the Board. It was reported and will be added to the Nuisance List property for an inoperable vehicle in a yard on Second Street.

Miscellaneous – There were no comments.

Executive Session – Trustee Stuber made a motion with a second by Trustee Millar to enter into Executive Session at 8:36 p.m. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacque Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Before entering Executive Session the Board took a break at 8:37 p.m., returned at 8:44 p.m., and entered into Executive Session.

At 9:02 p.m., the Board entered into regular session. There being no further business to come before the Board, Trustee Stuber made a motion with a second by Trustee Perry to adjourn; motion passed. The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Dixie L. Phillips, Clerk
Village of Tolono