

Approved 11.01.16

MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
October 18, 2016

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, October 18, 2016 at 6:35 p.m. All Trustees were present: Mike Golish, Jacquie Miller, Rob Murphy, Ryan Perry, and Terrence Stuber. Others present were Jeff Holt, Attorney Marc Miller, Clerk Dixie Phillips, Chief Raney, Architect Scott Burge, and Engineer Anthony Jansen.

President Holt led the Board and guests in the Pledge of Allegiance.

Public Comments: Karen Bretzlaff spoke to the Board about the leaf-burning situation and said there was a federal court case that found in favor of the plaintiff and the municipality was ordered to stop leaf burning immediately. Even though she was told that December 15, 2016 was the last date for leaf burning in Tolono, she was insistent that the burning stopping now because of her Mother’s health, as well as others in town. President Holt said he agreed with her but that the Board had to make the decision. Mr. Miller said an Ordinance is set unless he is authorized to change it. Trustee Golish agreed and said the leaf vacuum is ready to use now. President Holt asked Mr. Miller to review the ADA law concerning leaf burning and report back to the Village. Trustee Stuber suggested turning the town dump into a landscape spot where residents can purchase mulch for landscape jobs.

Rich Cunnington asked if he could cut down a Village tree near his Mother’s property on Elizabeth and Main Streets and perhaps replace it with a tree for the Park District. The Board gave Mr. Cunnington permission to remove the tree in March and talk to Randy Grace to donate a tree to the Park District.

Public Works Department: Trustee Golish made a motion with a second by Trustee Perry to purchase a 9’2” snow blade plus deflector from Lanier Implement Co for a total of \$3,422, including the trade allowance. A roll call vote was taken and the following votes were cast passing the motion:

_____	Mike Golish - Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

President Holt advised the Board that the maintenance staff should begin collecting leaves the 1st of November. Trustee Perry suggested that a specific day be made and put the notice on the water bills as a reminder to the residents. President Holt said he will empower the maintenance staff to decide the day.

President Holt said he is trying to implement the jetter vac and that it also needs two people to operate. Trustee Perry said the patching equipment also needs two people for it. Therefore, he reported that there are two part-timers and wants to hire a third part-timer to assist with those various jobs, as well as removing snow in the winter.

Reports: Trustee Golish made a motion, with a second by Trustee Stuber to keep the automatic flusher and to approve its purchase not to exceed \$2,500. A roll call vote was taken and the following votes were cast passing the motion:

_____	Mike Golish - Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Minutes: Trustee Murphy made a motion with a second by Trustee Miller to approve the minutes from regular meeting on September 20 as presented, the October 4, 2016 with showing Trustee Golish absent, and the special meeting minutes on October 13, 2016. Motion passed.

Old Business: The health insurance information was reviewed and the Trustees wanted a figure for 80/20 coverage and President Holt said he would ask the office manager to look into it and shop around for better figures.

Trustee Perry suggested rolling the security system contract in with the new contract for the police department. The matter was tabled until further notice.

Trustee Stuber reviewed the information on the tablets and Trustee Golish made a motion with a second by Trustee Murphy to purchase eight i7 tablets not to exceed \$20,000. A roll call vote was taken and the following votes were cast passing the motion:

_____	Mike Golish - Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Stuber will also purchase a router; Trustee Murphy asked about an AD log-on and Trustee Stuber said he would check with Chief Raney.

Mr. Miller informed the Board again the information can be shared with everyone but the person responding cannot respond to all.

Mr. Miller will present a revised ordinance for water at the next meeting. Trustee Golish suggested that another rate analysis be conducted and he will speak with the Village Treasurer about doing that.

New Business: Trustee Golish made a motion with a second by Trustee Stuber to adopt Ordinance No. 2016-___. Ordinance Amending the Tolono Municipal Code to Provide for Electronic Attendance at Board Meetings. Motion carried as follows:

_____	Mike Golish - Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – No	Terrence Stuber – Yes

Trustee Murphy made a motion with a second by Trustee Golish to adopt Ordinance No. 2016-___, An Ordinance Establishing a Policy with Regards to Executive Session Meeting Records of the Village of Tolono, Illinois and to rescind the old ordinance. Motion carried.

Tickler File and Nuisance Property List: Clerk Phillips reviewed the lists with the Board. The Clerk also advised the Board that the condition of 105 E Daggy has been on-going for years with nothing being done on a permanent basis. She also advised them that there have been rats seen coming and going. Mr. Miller asked the Board if the amount of money it would cost to have the properties in compliance with the Village ordinance is worth it. Trustee Golish asked about the health issue and President Holt said something needed to be done. Mr. Miller recommended that the Board review the list and decide which properties should be taken to court and get the Chief to try one more time to get something down. Trustee Perry suggested sending letters out more than once every six months. President Holt and the Trustees will review the list and prioritize them. It was also mentioned that there are several vehicles on Great Western Avenue that needs to be reviewed and removed. A letter had been sent previously to the landowner.

Miscellaneous: Nothing from Trustees

President Holt advised the Board members that ERH had sent invitations for dinner at Beef House for all Board members and employees. Mr. Miller said gifts cannot be taken from contractors until it's under a \$50 value, and that the dinner is below \$50.

President Holt advised the Board that the police station is being built with TIF funds and some items had to be reclassified from the general fund to TIF and vice versa. He also said that as the bills come in he gave the Treasurer direction make sure all police building charges are paid from TIF.

Trustee Murphy asked if TIF doesn't cover the total cost of the police station what does the Village plan to do to pay for the building and felt that issue should be covered before approving the bids. Therefore, the October 27, 2016 meeting was cancelled for approving the bid for the new police station. President Holt and Trustee Golish will speak with the Village TIF attorney as to how money can be obtained, either borrowing from a bank or bonding. President Holt and Trustee Golish will start working with banks to engage in bonding or obtaining a loan. Trustee Stuber asked if a BINA hearing was necessary and was told yes but that the TIF attorneys take care of that.

President Holt asked the Board to approve Mie Golish to act as Mayor *pro tem* in President Holt's absence. A straw vote was taken and all Trustees agreed. Clerk Phillips will put it on the agenda for approval at its next meeting.

Trustee Stuber advised the Board that applications for a temporary maintenance superintendent were ready to review and a full-time position for the office was also needed. Trustee Stuber suggested that the Board use the October 27, 2016 meeting as a time to review minutes from Executive Sessions and the superintendent applications.

Mr. Miller presented the Board with Ordinance No. 2016-___, Tax Levy Ordinance for 2016-2017 for review and approval in November.

Trustee Perry made a motion with a second by Trustee Murphy to adjourn. Motion passed. The meeting adjourned at 10 p.m.

Respectively submitted,
Dixie L. Phillips
Clerk – Village of Tolono