

**Approved 10/18/2016**

**MINUTES OF THE VILLAGE OF TOLONO  
BOARD MEETING  
October 4, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, October 4, 2016. Trustees present: Jacquie Miller, Rob Murphy, Ryan Perry, and Terrence Stuber; Trustee Mike Golish was absent. Others present were President Jeff Holt, Attorney Marc Miller, Clerk Dixie Phillip, Treasurer Robert Kouzmanoff, Engineer Anthony Jansen, and Architect Scott Burge.

The President led the Board and guests in the Pledge of Allegiance.

Public Comments: John McBride of EHR advised the Board that the Village is having problems with ammonia at every lift station but that they are working on the problem. He reported that it would cost approximately \$4,000 to repair the chains and flight. President Holt asked if a field trip for new trustees to view the sewer plan would be appropriate and it was decided to have a special meeting before winter for that purpose.

Eddie Greg and Melinda R Smith explained the purpose of their request for a special permit for a bag tournament for adults only with all proceeds going to the MDA of Central Illinois. Trustee Perry made a motion with a second by Trustee Murphy to approve the special event permit for November 26, 2016 from noon to 7 or 8 p.m., with an extension possible to midnight; motion carried. Because the event is a not-for-profit, Trustee Perry made a motion with a second by Trustee Murphy to waive the permit fee of \$50. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacquie Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

Lowell Bentley addressed the Board concerning the flooding on his property because of run off from the new Fire Department and asked if more dirt could be hauled in to make both lands even. Mr. Burge said it would be taken care of but that it may cost more money if it’s not in the budget. President Holt said he wanted the problem fixed.

President Holed called for a recess at 6:48 p.m.; the meeting reconvened at 6:50 p.m.

Trustee Perry made a motion with a second by Trustee Stuber to approve the special permit for The Loose Cobra for October 8, 2016 from 1 p.m. to midnight; motion passed.

Karen Bretchly of 601 E Larmon addressed the Board concerning leaf burning and the fact that her 91 year old mother suffers from severe asthma attacks and that it is a quality of life situation. She was advised that 2017 no leaf burning will be allowed per the Village ordinance. President Holt encouraged her to report any leaf burning to the Village Office or to call 333-8911. It was suggested that “no unattended fires” be put on the water bill to advise the residents. President Holt said he will talk to Village employees to try to get the leaf vacuum started early.

**Public Works Department:** President Holt advised the Board that the plow on the truck driven by Russell Curry is dangerous and needs replaced. Mr. Curry will get the quotes for a new snow blade for the next Board meeting.

**Reports:** Mr. Jansen advised the Board that he is continues to work with Mr. Curry concerning flushing maintenance. Mr. Jansen also advised the Board that the pilot for the automatic flushing system is up and a decision as to whether or not to purchase it needs to be done at the next Board meeting.

Mr. Jansen advised the Board that the permit for EHR consisted of different reporting and paperwork but that there were no big changes.

Mr. Burge presented Muser’s final pay request. Trustee Perry made a motion with a second by Trustee Miller to pay \$18,800 for the final payment to Muser Construction. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacque Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

Mr. Burge said that bids for the construction of the new police building will be let this week. Trustee Perry said that CU Under Construction might be interested in bidding, and President Holt suggested Commercial Builders and Petry-Kuhne also might be interested in bidding. After polling the Trustees, President Holt scheduled the following special meetings at the Village Hall to proceed with the police building project:

Pre-bid with contractors: October 13, 2016 at 3 p.m.  
Opening of bids: October 25, 2016 at 2 p.m., and  
Approval of bid: October 27, 2016 at 6 p.m.

**Treasurer:** Documents presented were reviewed. A change in the agenda will be made by moving sewer credits and the payment of bills and warrants under Treasurer Report.

Trustee Perry made a motion with a second by Trustee Miller to approve a sewer credit of \$208.72 for Robert Price at 501 Deerpath. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacque Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

Mr. Kouzmanoff will look into the bill from Touch Tone Communication for \$22.86. Trustee Perry made a motion with a second by Trustee Stuber to pay the bills. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacque Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

President Holt relayed questions about water bills and the late charges stating the constituents want the lat charge reduced to \$5 rather than the current \$10 because only water is involved and not sewer. Mr. Kouzmanoff advised the Board that the current software for water bills only allows \$10 and cannot be changed to \$5. Future payment options were discussed: electronic, Illinois E-pay, and PayPal.

Mr. Kouzmanoff said there was an additional fee for payroll to have it brought up to 2017 at \$1.70 to \$2 per employee for direct deposit for a cost of \$900 to \$1,000 to include advance payments.

Trustee Perry asked Mr. Kouzmanoff about the status of closed water accts and President Holt advised the Board that that issue and other water issues are all part of the water package being put together. Trustee Perry suggested we still work on the ordinance but send late notices out and to see if a water bill could be connected to the landlord rather than leaving it solely on the renter. Mr. Miller will present a draft ordinance for review at the next meeting.

There were no building or zoning reports.

Chief Raney reviewed estimates with the Trustees for a new squad car and will put a package together for the next Board meeting for final review and/or approve.

**Minutes:** No minutes were approved because the minutes were the wrong minutes were received.

**Old Business:** There was nothing to report on the health insurance or the security system. The closed water accounts were discussed under the Treasurer's report.

**New Business:** Special permits were approved earlier in the meeting as well as the water issues.

Trustee Stuber presented information on tablets and will have a demo available at the next meeting. Once a decision is made to purchase, Mr. Miller will draft an ordinance to allow Skype for members of the Board to join in meetings electronically.

**Miscellaneous:** Trustee Perry asked if the Village had a contract with Mediacom and whether or not it's possible to look into Comcast and other cable companies for the Village. Mr. Miller said it was. Trustee Murphy said that he had spoken with Xfinity and Comcast in the past and was told that they need a letter from the Village to proceed.

Trustee Stuber reported that he is hearing complaints from Austin Street residents about trucks coming through town when the railroad is not blocked. President Holt will ask the Police Department to keep an eye on it and Trustee Perry suggested making a friendly call to the grain company because no one is sure if its grain company trucks or other trucks.

Trustee Perry asked if collapsed culverts were the responsibility of the homeowner or the Village. It is the responsibility of the homeowners and but the Village had jetted some in the past.

President Holt called for a recess 9:10 p.m. The meeting reconvened at 9:15 p.m.

Trustee Perry asked if the Village could buy coffee for the office and was told no. President Holt said he would purchase coffee for the office at his expense.

**Executive Session:** Trustee Perry made a motion with a second by Trustee Stuber to enter into Executive Session at 9:17 p.m. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacque Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

Trustee Stuber made a motion with a second by Trustee Miller to return to open session at 9:4. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Absent	Jacque Miller – Yes	Rob Murphy – Yes
Ryan Perry – Yes	Terrence Stuber – Yes	

Trustee Perry made a motion with a second by Trustee Stuber to adjourn the meeting at 10:50 p.m. Motion carried.

Respectfully submitted,

Dixie L. Phillips, Village Clerk