

**VILLAGE OF TOLONO
REGULAR SESSION MINUTES
SEPTEMBER 20, 2016**

The meeting was called to order at 6:35 p.m. Roll was called. Present were President Holt, Trustee Golish, Trustee Perry, Trustee Miller and Trustee Stuber. Absent were Trustee Murphy and Clerk Phillips. There was a quorum.

The President led those attending in the Pledge of Allegiance. The President then explained that the location of the meeting was changed from the Village Hall to the Fire Department because of the treatment for termites at the Village Hall. Notice had been duly posted.

The President then opened the meeting to public comment. Roger Hayden on behalf of the Fire District asked about the annual payment from the Village and discussed the search for a new truck. The estimated cost for a truck and equipment was \$33,139.00.

Engineer Anthony Jansen gave an update to the quality of water. Illinois American has increased the chlorine level and the Village will be performing flushing on the edges of town.

Engineer Scott Burge provided an update on the demolition of the old fire station. The final pay request and final paperwork should be ready for the next meeting. He then discussed the design of the new police station. There was support for the new entryway as presented. There was discussion about a desire to have overhangs and ventilation. The President emphasized a desire to move the

project forward. The engineer stated that he believed that the project could go to bid in 2 weeks.

Trustee Perry motioned to approve a change order for Farnsworth's engineering services in the amount of \$4,700.00. There was a second by Trustee Miller. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

There was no building official report.

President Holt explained that Chief Raney had secured some estimates to replace Car 9.

Erin Bickers of Loman Ray Insurance gave a presentation concerning the Village group health insurance. The Village is looking at a 20% increase on annual premiums under the current plan.

There was a motion by Trustee Stuber to authorize the Board President to execute the Health Alliance renewal letter. There was a second by Trustee Golish. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

Treasurer Robert Kouzmanoff gave a review of a recommendation by the Auditor.

Trustee Golish made a motion to retroactively transfer funds from the General Fund per the recommendation of the Auditors as follows:

Police - \$660,214.00;
Streets and Alleys - \$498,473.00;
Audit - \$14,460.00; and
ESDA - \$15,532.00.

There was a second by Trustee Perry. Roll call vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

Robert Kouzmanoff then summarized a proposal to transfer the current payroll system into a QuickBooks system. There was a question about direct deposits. Robert will check on whether that would work. The proposed is to make the change by the end of this quarter.

There was a motion by Trustee Golish to engage Martin Hood to provide payroll services at a cost of \$525.00 per month to update QuickBooks to the most current version, and secure a payroll subscription for \$39.00 per month plus \$2.00 per employee per month. There was a second by Trustee Stuber. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

Robert then outlined a new method of organizing and presenting warrants to the Board. There was consensus that the Board was satisfied with the system as presented.

There was discussion about what information should be in the Treasurer's report.

Trustee Stuber has secured some tablet cost estimates, ranging from good, better to best package based on processor, hard drive, and RAM. A "good" package would cost \$8,500.00 being the least expensive package. He is still soliciting pricing on better packages.

There was a motion by Trustee Perry to approve the regular session minutes of September 6, 2016, with a second by Trustee Golish. The motion carried.

There was no report on closed water accounts which will be brought to the Board at a future meeting.

Trustee Perry discussed a security system. There was a consensus that it would be dealt with for the new police station.

There was no discussion about the Mike's Ice Cream application.

There was a motion by Trustee Stuber to formally accept the resignation of Rena Anderson pursuant to her notarized letter of resignation dated September 6, 2016. There was a second by Trustee Miller. The motion carried.

There was a motion by Trustee Golish to approve an Ordinance Amending the Tolono Municipal Code to Regulate Golf Carts as presented. There was a second by Trustee Stuber. The motion carried.

There was consensus that the Police Chief will approve an application form for the Golf Carts ordinance.

There was a motion by Trustee Perry to approve Trick or Treat hours for Halloween 6:00 p.m. to 8:00 p.m. for 2016 Halloween to continue to future Halloweens until changed by a future Board. There was a second by Trustee Stuber. The motion carried.

There was a motion by Trustee Perry to approve the water payment agreement as presented. There was a second by Trustee Miller. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

There was a motion by Trustee Perry to approve paying bills and warrants as presented. There was a second by Trustee Stuber. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried.

It was noted that there will be an application for a Special Event license for the Loose Cobra on October 8, 2016, with consideration to be placed on the next agenda.

The Board took a break.

There was a motion by Trustee Golish to enter into Execution Session for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more Village Employees. There was a second by Trustee Perry. Roll Call Vote: Trustee Golish - Aye, Trustee Perry - Aye, Trustee Miller - Aye, Trustee Stuber - Aye. The motion carried. The Board entered into Executive Session at 8:34 p.m.

There was a motion by Trustee Perry to adjourn. There was a second by Trustee Miller. The motion carried and the meeting adjourned at 9:10 p.m.

Marc R. Miller, Village Attorney