

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
August 2, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, August 2, 2016, at 6:37 p.m. All Trustees were present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, Ryan Perry, and Terrence Stuber. Others present were Engineer Anthony Jansen, Architect Scott Burge, Roger Hayden and Denny Davis from the Tolono Fire District, President Jeff Holt, Attorney Marc Miller, Chief Raney, and Clerk Dixie Phillips.

President Holt led the Board and guests in the Pledge of Allegiance.

Public Comments: None

Public Works Department: President Holt reported that all branches were picked up.

Reports: Engineers: Mr. Jansen reported that he and President Holt had discussed the drainage map for clearing.

Mr. Jansen explained the Eclipse #9700 Flush Dead-Ends Automatically. Trustee Golish made a motion with a second by Trustee Perry to approve the purchase of the Eclipse #9700 not to exceed \$2,500. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Mr. Jansen will work with the maintenance employees to provide a pipe so water does not run into yards when the flushing is occurring.

Mr. Jansen will review the drainage at IFSI and report back to the Board.

Mr. Burge reported that he spoke with Muser Construction and they will start the water line tomorrow and begin demolition of the old fire house on Thursday, August 4, 2015.

Mr. Burge will send a revised site plan with the proposed changes, along with the original site plan by e-mail tomorrow for comparison. The changes will be: a door added to the interview/process room, and a second door in the conference room going out to the sally port. The construction will be wood studs with concrete block because it’s most economically as opposed to pre-cast concrete.

Mr. Burge reported that bidding will begin in September if the floor plan and materials are approved, and that the Agreement for Additional Professional Services needs to be signed by President Holt. Trustee Golish made a motion with a second by Trustee Perry to approve the design development with the minor changes as presented. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

There was no report from the Zoning Board Administrator or the Building Official.

The June 2016 Police Report reflected 24 written and 6 verbal warnings for a total of 184 service calls.

Minutes: Trustee Perry made a motion with a second by Trustee Miller to approve the July 19, 2016 minutes with corrections; motion carried.

Old Business: Trustee Golish made a motion with a second by Trustee Stuber to approve with changes, Ordinance No. 2016-14, An Ordinance authorizing the Execution of a Revised Agreement to Provide Emergency Disaster System Alert Services. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

The changes to the Ordinance will be the addition of the Ford and Chevrolet trucks to the exhibit, and changes to Section 8 including specifying the \$10,000 payment to be made on the first meeting in August of 2016. Mr. Miller will provide a revised copy of the Ordinance for signature.

Mr. Hayden will provide estimates at the next Board meeting for replacing the old vehicles. Trustee Golish will look at the General Fund because the funds were not budgeted for this year.

Trustee Murphy made a motion with a second by Trustee Miller to approve, with changes, Ordinance 2016-15, An Ordinance Amending the Tolono Municipal Code to Provide for Honorary Street Signs. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

The changes to the Ordinance will be the addition of a fee of one hour labor plus the cost of the sign for a period of ten years plus renewal after Board approval at that time. Mr. Miller will provide a revised copy of the Ordinance for signature.

Mr. Miller presented a Village of Tolono Honorary Sign Application form to the Board but no action was taken at this time.

Trustee Stuber will call the five applicants for cleaning services to be interviewed on August 10, 2016 beginning at 5:30 p.m. at a special meeting.

New Business: Mr. Miller explained that since the Village's new Treasurer did not yet have the experience, it needed Leslie Lundy, an employee of the auditors, to review the financial statements. He also stated that the Village Treasurer may qualify next year. Trustee Stuber made a motion with a second by Trustee Murphy to approve the review at a cost of \$90 per hour not to exceed three or so hours. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

There were no sewer credits.

Pay Bills and/or Warrants as Presented: Trustee Murphy made a motion with a second by Trustee Stuber to pay all bills with the exception of Attorney Miller's bill that is to be itemized and the checking of Attorney Stanko's bill. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Mr. Miller will provide an itemized bill and will itemize his bills in the future.

Tickler File: The Board reviewed the Tickler File and the attached Nuisance Properties list. Clerk Phillips to update both documents and President Holt will have Chief Raney and Building Official Tony Bataglia review them for the next meeting.

Miscellaneous: President Holt advised the Board that IFSI had called the office and was concerned about not receiving reimbursement for Park District share of the real estate taxes as had been done in the past. Mr. Miller advised the Board that the agreement said Village real estate taxes only and at the time, the Park District was a part of the Village. According to certain records, the Park District was founded in 1975 and the agreement annexing IFSI is dated 2001. Therefore, documents will be reviewed and the matter further discussed at the next Board meeting.

Trustee Stuber said certain residents wanted to make sure that the Public Works Department got a public thank you for the brush clearing. He also said that Pastor Ken Young had expressed his thanks for their work. President Holt said he had taken them out to lunch on his dime as a token of appreciation.

The Board took a five minute break at 8:44 p.m.

President Holt passed out bank documents for all Board members to re-sign so the Treasurer can sign checks.

Executive Session: At 8:50 p.m. Trustee Stuber made a motion with a second by Trustee Miller to enter into Executive Session for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

At the conclusion of the Executive Session, Trustee Perry made a motion with a second by Trustee Murphy to return to the regular meeting at 9:24 p.m. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

There being no further business to come before the Board, Trustee Perry made a motion with a second by Trustee Stuber to adjourn; motion passed. The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Dixie L. Phillips, Village Clerk