

**MINUTES OF THE REGULAR MEETING OF THE  
VILLAGE OF TOLONO BOARD OF TRUSTEES  
July 19, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, July 19, 2016 at 6:37 p.m. All Trustees were present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, Ryan Perry, and Terrence Stuber. Others present were Auditor Greg Douglas, Zoning Board of Appeals (“ZBA”) Administrator Randy Bachert, Building Official Tony Battaglia, Engineer Anthony Jansen, Architect Paul Corey, TIF representatives Gwen Crawford and Herb Kline, Roger Hayden, Denny Davis, and Ann Haluzak from the Tolono Fire District, Fun Day Festival Carlene Henry, President Jeff Holt, Attorney Marc Miller, Chief Raney, and Clerk Dixie Phillips.

President Holt led the Board and guests in the Pledge of Allegiance.

**Public Comments:** Mr. Miller advised the Board that Hometown Pantry had sold to a new owner and gave up their existing liquor license and that the new owner cannot have it transferred without the President’s approval. There being no objections to the transfer, President Holt approved the transfer of liquor license to Angel Tolono, Inc.

Ed Gregg of Lu & Denny’s presented two special permits for August 13 and 27, 2016. Trustee Stuber said the noise ordinance stopped music at 10 p.m. until a special permit was received stating that the Board can ask for adjustment to 11 pm as opposed to midnight. Trustee Stuber asked if Mr. Gregg would be willing to stop the music at 10 p.m. Mr. Greg was upset about it saying they’ve been having things for 56 years and there will always be residents upset with the noise. Trustees Anderson, Golish, Miller, Murphy, and Perry have no problem and until residents come to the Board to complain it will stay as is. Trustee Murphy made a motion with a second by Trustee Anderson to approve the special permits. The motion carried with 5 ayes and Trustee Stuber’s nay. There will be no waiver of fees.

Fun Day Festival Representative Carlene Henry relayed to the Board that the committee appreciated receipt of the ESDA building and that there will be some beautification done at no cost to the Village. She asked about insurance and Mr. Miller told her that the committee needed to carry insurance for their personal property. She also asked if parking could be discouraged on Holden and Whitehead Streets. She also asked if a fee could be charged to the bars that have activities on Fun Day since the bars are using the Fun Day Festival as a reason for their event and the Fun Day gets nothing from them. President Holt applauded all of the Fun Day members because after being on the committee for 20 years he knew it was a lot of work. Trustee Perry suggested talking to Chief Raney about the parking situation. Ms. Henry said their donations are down a lot and Larry Kearns suggested Ms. Henry talk to the Chief of Police of Arthur as to how Arthur brings in so much money. The consensus was that the Board will digest the requests and invite her back.

Brad and Christie Swim and Greg Gibbs were present for comments on the water quality at 604 W. Holden Street and other homes using the water at that location. Engineer Jansen said that the chlorine levels had been increased but not yet ideal and that the flushing is not done often

enough and perhaps they didn't open hydrant far enough. The village will flush it for multiple days continuously when time allows it and President Holt asked for a cost for automatic flushers. Trustee Murphy asked if the Fire Department could assist in the flushing and Mr. Hayden said they only maintain but it could be taken to their Board for a decision.

At this time President Holt introduced the new Treasurer and Office Assistant Robert Kouzmanoff who will begin July 26, 2016. Trustee Golish made a motion with a second by Trustee Perry to approve President Holt's appointment. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

**Public Works:** President Holt reported that the new part for the vacuum truck had been purchased and the Maintenance Department has started on jetting. Therefore, no motion for approval of purchase was made.

**Reports:** Trustee Golish made a motion with a second by Trustee Stuber to purchase the erosion control blanket through Dale Shipley for \$1,500 for the NE corner of Vine and Whitehead Streets. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Abstained	Terrence Stuber – Yes

Engineer Jansen had no updates on the west side drainage because the vacuum truck and Village crew have been busy with clean-up from the storm and not been able to clean the inlets.

At this time, President Holt asked the TIF representatives to come forward. Trustee Golish made a motion with a second by Trustee Stuber to approve Ordinance 2016-13, an ordinance approving a letter of engagement for engaging an independent registered municipal advisor. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Herb Kline and Gwen Crawford discussed the projected TIF income as shown on the handout. The difference between bond payment and debt certificates was explained. Trustee Golish said some folks are wanting sewer work continued and he wanted to make it clear what can and cannot be done with TIF money; if a project is within the TIF District, yes – if out of the TIF District, no.

President Holt asked Auditor Greg Douglas if he had any questions and he had none.

At this time, Paul Corey subbing for architect Scott Burge said that the old fire house building was still standing because the contractor had supplied a form to the Village for signature but it has not been returned yet. Mr. Miller said the form basically says what the contractor removes is theirs and that they already have a signed contract so it should have been included in that. He also said the Village is still responsible for asbestos removal.

Mr. Corey presented the new drawing for the police station and said that any changes should be done now. The new design has a door for the processing/interviewing room. Trustee Ryan asked again about flipping the design for future adding onto the building. Mr. Corey said the building could be moved farther away from corner. Trustee Golish wants to see a site plan. Trustee Golish made a motion with a second by Trustee Miller to approve the engineer design development phase of the Tolono Police Station. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Stuber asked at what point in the process can the Board have an opportunity to suggest materials and Mr. Corey suggested a meeting be scheduled and he'd bring material listing with him.

Roger Hayden handed out a copy of the Agreement to Provide Emergency Disaster System Alert Services dated 06/20/2000, saying the Fire Department had recently vacated the ESDA shed and that two or three years ago, they had vacated the old ESDA headquarters at 124 ½ E Main. He also stated that they still have some property belonging to the Village but that they are still paying for the siren and controller and that the Village could sell the items. Mr. Hayden said he would like, to discontinue the electrical services to the building. The Fire Department wants to update 2000 vehicle and increase annual payment from \$8,500 to \$10,000. Mr. Haydon will get specifications and estimates for the replacement and bring to next meeting. Trustee Golish asked if the Agreement could be amended or if a new one was necessary. Mr. Miller said he would amend the Agreement for the next Board meeting, he and will try to find Exhibit A since TFD does not have a copy of it. The Exhibit will include two vehicles and possibly a trailer for the generators.

Neither the Zoning Board of Appeals Administrator nor the Building Official had anything new to report.

Chief Raney said June's Police Report will be coming later because of computer problems. He also said the new truck is having the lights put on as soon as the company can get them from the manufacturer.

**Minutes:** Trustee Perry made a motion with a second by Trustee Golish to approve the minutes from June 21, 2016, the Special Meeting June 28, 2016, and the July 5, 2016; motion passed.

**Old Business:** President Holt reminded the Board that they had approved the position of office assistant and Treasurer being combined and that it is a full time position.

President Holt is still working on hiring a cleaning service

Trustee Perry made a motion with a second by Trustee Murphy to approve the Special Event Permit for Adam Munds for August 13, 2016 for his annual RC Fest. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

Trustee Perry made a motion with a second by Trustee Murphy to waive the permit fee since it was a charity event. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – No  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

Attorney Miller said he had reviewed the agreement dated February 19, 2001 and that the Village had agreed to refund IFSI for the Village's share of real estate taxes. Trustee Stuber said that IFSI was also asking for the Park District's portion of the taxes. President Holt said only the Village's portion would be refunded. Mr. Miller said that IFSI is a part of the Village and a decision needed to be made as to their request. Trustee Golish said to have the engineers survey the situation and bring solution back to Board for their next meeting. It was reported that the Township has done some work by replacing a culvert and some digging. Trustee Perry asked why involved the engineers when the Village has a tangent and the Village employees could do the work. President Holt said it was a personnel issue and that the Board will discuss it in Executive Session. President Holt told Mr. Jansen that he did not have to do anything at this time.

Trustee Golish made a motion with a second by Trustee Murphy to approve Gibbs Carpet Service's estimate for \$4,067.58 for flooring in the office, hallway, and kitchen and to allow President Holt authority to replace the base board. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – No

**New Business:** Mr. Miller will prepare an ordinance for an honorary street dedication and get it to Trustees before next meeting because the parties involved would like it done within the next two weeks.

**Pay Bills/Warranties:** Trustee Stuber made a motion with a second by Trustee Perry to pay IFSI \$3,327.06 for the Village's portion of real estate taxes. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

Trustee Stuber made a motion with a second by Trustee Murphy to pay all other bills. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

**Tickler File:** Clerk Phillips updated the Trustees on the changes to the Tickler File.

**Miscellaneous:** Trustee Perry addressed the memo dated July 19, 2015 from Kent and Susan Plackett concerning a complaint, which had been sent to the Village of Tolono Facebook, about the 3-way stop sign on Austin Street. Trustee Murphy suggested putting a flashing light on the stop sign since it was new and somewhat hidden at times. Trustee Stuber will put something on the official Village website.

Trustee Golish advised the Board that the used truck purchased from Savoy broke down and President Holt said it might be the transmission and that they are getting an estimate to have it repaired.

The Board took a five-minute break.

**Executive Session:** At 8:58 p.m. Trustee Stuber made a motion with a second by Trustee Golish to enter into Executive Session for the limited purpose of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

At the conclusion of the Executive Session, Trustee Murphy made a motion with a second by Trustee Perry to return to the regular meeting at 10:03 p.m. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

There being no further business to come before the Board, Trustee Golish made a motion with a second by Trustee Perry to adjourn; motion passed. The meeting adjourned at 10:04 p.m.

Respectfully submitted,

Dixie L. Phillips, Village Clerk