

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
June 21, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, June 21, 2016. Trustees present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, and Terrence Stuber. Trustee Ryan Perry was absent. Others present were Architect Scott Burge, Office Personnel Nicole Graham, President Jeff Holt, Engineer Anthony Jansen, Attorney Marc Miller, and Clerk Dixie Phillips.

President Holt led the Board and guests in the Pledge of Allegiance.

Public comments: Brad Swim of 603 W Holden Street advised the Board that the easement between Linden and Holden Streets is the end of water line for their home and that his water becomes stagnant. Mr. Swim asked if there could be a permanent solution so water remains fresh instead of the temporary fixes that have been done in the past. President Holt asked Engineer Jansen to meet with Mr. Swim to see what can be done and to get back to Board with a resolution.

Public Works: President Holt advised the Board that the Village employees will begin helping with Fun Day as necessary; and that employees have been filling potholes. President Holt also advised the Board that the Village was sprayed for mosquitoes last Thursday and will be sprayed again this Thursday, as well as he is hoping to have the spraying for mosquitoes done every other week.

Reports: Engineer Jansen reported that Dale Shipley had the Whitehead sidewalks in and that next week he will re-grade the ditches.

Mr. Jansen also stated that he had met with Millie Boyle and later DJ Stewart for options to resolve the drainage problems on Vine Street. They know the location of the inlets and laterals but need to push the camera through pieces of piping to locate problems. The fee for DJ Stewart is \$1600 to do all of Reynolds, Holden, and the entire area east of West Side Park; however, the pipes need to be cleaned before the camera can be inserted for a fee of \$800. Mr. Jansen suggested that the Village employees could possibly do the cleaning when the Village’s new vacuum arrives. President Holt said the vacuum should be here next Thursday and the employees could do the cleaning. Trustee Murphy made a motion, seconded by Trustee Miller to approve DJ Stewart’s quote of \$1600 to televise the drains. A roll call vote was taken and the following votes were cast approving the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Mr. Jansen said the 2015 Consumer Confident Report was finished and will be printed in the County Star on June 23, 2016 and that the Village will post it per IEPA requirements. Trustee Stuber will post it to the website.

Trustee Stuber abstained from participating in the discussion about the demolition of the fire station and the design of the new police station since the projects are being paid for by T.I.F. and he owns property in the T.I.F. District.

Architect Scott Burge reported that the contractor was ready to begin demolition of the old fire station as soon as he received a signed contract from the Village and the requested approval of a change order signed in the amount of \$1600 for two days to have someone on site for asbestos removal, if any, when the building comes down, which is a State requirement that neither Mr. Burge nor the contractor says they knew about it. President Holt advised the Board that there could be additional costs as well. Mr. Burge said that money was saved by not doing an asbestos design which made it a wash. Mr. Burge also advised the Board that he ate the \$150 fee for the required notice for demolition. The Board decided to have Mr. Burge advise the contractor that they wanted him to pay the \$1600 because the contractor should have known the State's requirements. Mr. Burge was also asked to call the second bidder to see if the same fee was included in his bid. Clerk Phillips was asked to put the items on the next agenda.

President Holt advised the Board that a couple of people had asked how the Board came up with \$700,000 budget for the new police station. He said it's not all in the TIF account now but it will be by 2026 when TIF ends. President said that three residents showed up for the public meeting. Mr. Burge relayed comments to the Board concerning a locker room, a basement, a shower room and a storm shelter, and gave them the additional cost figures: to add locker and shower rooms, a larger evidence room = \$40,000-50,000; to add a larger village board/meeting room = \$60,000-70,000; and for a pre-engineered wood building a savings of \$20,000. The Board said no on the pre-engineered wood building and to keep the block plan; conference room shared with the public, and to enlarge the evidence room and add a single shower. President Holt asked the Board to tag in on committee meeting. Mr. Burge will bring a revised design for the police station to the next Board meeting on July 5, 2016.

There was no Building Official or Zoning Board of Appeals ("ZBA") reporting.

Minutes: Trustee Murphy made a motion, seconded by Trustee Stuber to approve the June 7, 2016 minutes with the correction of Marlene Breen's name; motion approved.

Old Business: Attorney Miller will obtain a copy of the Illinois American Water contract from the Village office. The hiring of various Village employees was deferred.

New Business: Attorney Miller advised the Board that the property owner had withdrawn their request for a variance at 404 S Second Street and, therefore, the ZBA had cancelled the meeting and that the Board did not need to take any action.

Attorney Miller confirmed that the notice of public hearing on the appropriation ordinance was duly printed in the News-Gazette. Trustee Golish reported on the budget and appropriation figures explaining how he arrived at each figure. He also stated that water and sewer rates should be raised because compared to last year water income was down by 11% and the sewer income was down by 15%. With changes made, a poll was taken to approve the budget and the ordinance at the next meeting.

Matt Talbott requested approval for a Special Permit for a musical festival on July 2, 2016. Mr. Talbott advised the Board that he is allowed an attendance rate of 250 and would like to have it increased. He was advised to meet with Chief Raney, Dale Grimm, and Tony Battaglia to see if an increase in the number of patrons could be granted. Trustee Stuber made a motion, seconded by Trustee Miller to approve a Special Permit for the Loose Cobra as on file subject to an increase in allowed attendance as approved by the Chief of Police, the Chief of the Fire Department, and the Village Building Official; motion carried.

Trustee Murphy made a motion, seconded by Trustee Miller to allow a Special Permit for Maureen Breen at 707 E Marshall Street to hold a block party on June 16, 2016 from 4 to 9 p.m., and to allow the street to be blocked off; motion carried. The Village will provide barricades and President Holt will ask Chief Raney to visit with Ms. Breen about the road closing and the signage. Trustee Stuber raised the issue of her fee waiver request. The consensus of the Board was that the fee should not be waived and that the fee is sometimes waived only for community and charity events.

Ms. Graham presented a quote from Gibbs Carpet Services for plank flooring in the conference room, the reception area, the break room and the hallway for \$5,334.89. The Board suggested carpet tiles for the conference room so Ms. Graham will have Gibbs get an estimate for that and plank flooring for the other areas. She also advised the Board that the flooring in front of the conference room outer door needs repaired before any new flooring can be installed.

Trustee Murphy advised the Board that the Fire Department does not need the ESDA building any longer, that their equipment is being removed, and that the Fire Department pays the electric bill of \$25 per month. He stated that the Fun Day Committee would like to rent the ESDA building. The Police Department could store the Hummer there but they would not need electricity. President Holt suggested that no rent be assessed to Fun Day and a poll was taken with all eyes and that the ESDA folks would let the Fun Day Committee know they can use the building.

Ms. Graham presented the quotes for increased recycling pickup from Republic Services and from ABC Sanitary Hauling and Recycling. Trustee Golish made a motion, seconded by Trustee Murphy to approve ABC increasing their recycle pickups by emptying one container Monday through Thursday and two containers on Friday \$1,750 per month. A roll call vote was taken and the following votes were cast approving the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	Terrence Stuber – Yes

Trustee Murphy made a motion, seconded by Trustee Miller to approve the following sewer credits: Patrick Morrow at 304 E Marshall Street for \$104.94, and Kathy Hayes at 507 W Linden for \$177.49. A roll call vote was taken and the following votes were cast approving the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacque Miller – Yes
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Rob Murphy – Yes

Ryan Perry – Absent

Terrence Stuber – Yes

Trustee Golish said he had spoken to Gerald Smith about his sewer refund request and that they could find no way to agree to a credit.

Pay Bills and/or Warrants as Presented: Trustee Golish advised the Board that incurred engineering costs had been paid from TIF and not the General Fund; therefore, a transfer of \$10,205.75 from TIF to the General Fund was necessary. Trustee Golish made a motion, seconded by Trustee Miller to transfer \$10,205.75 from the TIF account to the General Fund account. A roll call vote was taken and the following votes were cast approving the motion:

Rena Anderson – Yes

Mike Golish – Yes

Jacque Miller – Yes

Rob Murphy – Yes

Ryan Perry – Absent

Terrence Stuber – Abstained

Tickler File: The Board reviewed the Tickler File and Clerk Phillips will make the necessary deletions and additions to update it.

Miscellaneous: President Holt said he would like the Board to go back and re-visit their defeat of the ordinance entitled An Ordinance Providing for and Approving the Third Amendment to the Tolono TIF District Redevelopment Project Area, Plan and Projects. Trustee Stuber interrupted and said he had a document concerning his abstention from TIF discussions and voting. President Holt continued by saying Trustee Stuber knew nothing of his decision to speak of the failure of the ordinance to pass and that he feels Trustee Stuber's property should have been removed from TIF because there is no difference between an elected and an appointed trustee, the same rights should be given to both. Trustee Stuber tendered a written conflict of interest disclosure relating to his TIF property ownership.

President Holt also advised the Board that he is now getting calls about golf carts. He visited with Chief Raney about the issue and is encouraging people to call the village and/or the Police Department with their observations and/or incidents. He also advised the Board that the Village cannot regulate golf carts in the park but, if the Park District calls the Police Department then something can be done. The Park District is going to discuss it at their next meeting. Since Fun Day is this weekend President Holt will speak with all police officers regarding golf carts' regulations and checking the golf carts out for compliance.

Trustee Anderson gave Mr. Miller a list of properties that ordinances have been passed on but not signed. Mr. Miller will review them and get back to Trustee Anderson and/or the Board.

Trustee Murphy said he had something for the Executive Session so the Board took a break at 9:43 p.m., at which time Clerk Phillips was asked to leave.

EXECUTIVE SESSION: At 9:50 p.m. Trustee _____ made a motion, seconded by Trustee _____ to enter into Executive Session for the limited purposes of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes
Rob Murphy – Yes

Mike Golish – Yes
Ryan Perry – Absent

Jacquie Miller – Yes
Terrence Stuber – Yes

At 10:15 p.m. Trustee Stuber made a motion, seconded by Trustee Murphy to return to open session. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes
Rob Murphy – Yes

Mike Golish – Yes
Ryan Perry – Absent

Jacquie Miller – Yes
Terrence Stuber – Yes

There being no further business to discuss at this time, at _____ p.m. Trustee _____ made a motion, seconded by Trustee _____ to adjourn the meeting; motion carried.

Respectfully submitted,

Dixie L. Phillips, Clerk