

**MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
March 21, 2017**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, March 21, 2017. Trustees present: Mike Golish, Jacquie Miller, Anna Morris, Rob Murphy, and Terrence Stuber. Others present were President Jeff Holt, Clerk Dixie Phillips, Treasurer Robert Kouzmanoff, Chief Rick Raney, Zoning Board of Appeals Administrator Randy Bachert, Building Official Tony Battaglia, TIF representative Gwen Crawford, Public Works Department Interim Supervisor Matt Graven, Attorney Marc Miller, Architect Scott Burge, and Engineer Anthony Jansen. Also in attendance were representatives from the Tolono Park District (“TPD”) and the Tolono Fun Day Committee (“TFD”). The meeting was called to order at 6:30 p.m.

President Holt led the attendees in the Pledge of Allegiance.

Opening comments: Ava Tomson addressed the Board concerning the park around the retention pond on the South side of town. She said she would like to purchase trees in honor of her son Lucas; asked if the park had a name, and said there were people interested in raising money for playground equipment. The Boards was okay with the idea.

Bob Swighart (sp) said the ground under the sidewalk out there was sinking in and he feared a cave-in. President Holt said he would have the maintenance department check into it.

Public Works Department (“PWD”): President Holt advised the Board the he is keeping Bill Dawkins on as a maintenance employee at the same pay as now and asked for approval to promote Matt Graven as permanent Supervisor over the PWD. Trustee Golish made a motion, seconded by Trustee Perry to approve President Holt’s appointment of Matt Graven as Supervisor over the PWD. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Supervisor Graven presented the Board with estimates for roofing the Village hall, stripping between Vorcey, concrete and labor for a dumpster pad for the recycle area, and a mini excavator.

Trustee Murphy made a motion, seconded by Trustee Stuber to approve CU Under Construction’s estimate of \$18,128.31 to roof the Village hall. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Perry suggested we appropriate the money for the concrete pad in May and Trustee Stuber suggested the Village obtain at least two more estimates. Attorney Miller suggested the language for prevailing wage be put into the contract once decided. The issue will be put on the May agenda for the appropriation.

Trustee Golish made a motion seconded by Trustee Stuber to purchase a mini excavator (John Deere 35G with cab) and trailer for \$42,500 from Martin Equipment and to have a five-year maintenance plan for \$3,750. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
March 21, 2017

It was reported that Mr. Graven is working with Mr. Jansen, Randy Grace, Randy Bachert and Trustee Ryan to resolve the flooding issues around the park. Mr. Graven and DJ Stewart will meet to expose existing sewers and the PWD will clean them out for televising.

Trustee Golish made a motion seconded by Trustee Murphy to adopt Ordinance No. 2017-07, Ordinance Extending Repayment of Funds owed by the TPD. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacquie Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

President Holt reported that he had been told that the TPD was going to charge the FDC to use the park for their celebration and felt that that was wrong because all of the entities are a part of Tolono and should work together. Mr. Grace said the TPD was never going to charge the FDC but asked only for a donation towards the cost of electricity and water. Various ways to work out the problems were discussed. Monical’s Pizza said they would, as their donation to the FDC, pay the electrical bill. President Holt said that because of the FDC’s and the TPD’s small budget, the Village could pay the water bill and repair the ruts caused by vendors in the park.

Gene Creek said the East Side Park is beautiful but it’s now time to repair the slide at the West Side Park because it’s been broken for five years. Mr. Grace said the TPD has no money to make the \$5,000 repair.

Trustee Stuber asked why the TPD is the only organization money was loaned and not just given to them like organizations. Trustee Stuber made a suggestion that the Village forgive the \$100,000 loan enable the TPD to invest the whole grant rather than to re-pay the Village, allow them to create a scholarship fund (already does) or to use it as seed money for something else. Trustee Golish suggested there be a string attached to create a South Side Park, planting trees and that they would allow a clear use of the money because it is a capital investment. Attorney Miller advised the Village that an ordinance was needed to give the money to the TPD but to pass the extension ordinance at this time. In the meantime, Ms. Crawford could put a package together to outright give the \$100,000 to them and could add additional payments over time but may have to be done separately. A straw poll to give the \$100,000 was taken and it was the consensus that it be forgiven. Ms. Crawford was given a clear direction on what to do. Mr. Grace reported on the items the TPD is wanting to repair and/or replace.

President Holt than announced that he would like for all Boards together on a quarterly basis to sit down and give reports so that everyone is working together.

Reports: Mr. Jansen reported that the EDP had been approved and was filed and posted.

The proposals for the water main replacements for Cory/Austin and Reynolds/Elizabeth were tabled to be appropriated in May. Mr. Graven reported that these areas have the highest breakages and that to replace the larger meters would be about \$20,000.

In the absence of Scott Burge, Mr. Jansen said that the main hold up on the new police station is the roof and that everything should be here in a couple of weeks and then the interior can be done. Mr. Bataglia said he spoke with the construction supervisor and once the masonry is decided upon, that work can begin. Trustee Perry

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
March 21, 2017

reported on the HVAC issues, and the ceiling in garage area. He believes drywall should be used and wiring roughed-in to all locations.

Mr. Graven, Trustee Perry and Mr. Jansen are working together on the MFT project. The plan is to get on a five or six year rotation to get the town roads back in good shape. Rocket Road/Central, Second and Third Streets and the bridge on cemetery road are some of the main projects for this year.

Grunloh's Change Orders No. 2 and 3 were tabled to the next Board meeting.

Trustee Golish made a motion seconded by Trustee Stuber to pay the bills. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacque Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

The Board decide against allowing a credit to Unity West because they do not want to set a precedence for water credits.

The Board moved the issue of 213 E Daggy Street to the second Board meeting in April so they can have more information before deciding.

The February Police Report was distributed showing 44 written warnings and six verbal warnings issues for a total of 149 calls. Trustee Murphy suggested more policing was needed on Deerpath Road.

Minutes: Trustee Murphy made a motion seconded by Trustee Stuber to approve the March 7, 2017 minutes with the change from Cravens to Graven; motion carried.

Old Business: The Landlord ordinance and the status of 105 E Daggy were tabled to the next meeting of the Board.

New Business: Trustee Stuber asked why a confidential agreement was needed with Mr. Kouzmanoff and Mr. Kouzmanoff said he wanted it because he is engaged in some limited personnel issues so the agreement will protect the Village and him. The only time copies of a personnel file can be copied by Mr. Kouzmanoff is when it is for Village business and authorized by the President. Trustee Murphy made a motion second by Trustee Miller to approve the Confidential Agreement between Robert Kouzmanoff and the Village of Tolono; motion carried.

President Hold said that Janet Cler from the Library had called about getting Main Street stripped because people are parking the wrong way. Trustee Perry asked if places could be sealed before stripping including any spots that need patched and Mr. Graven told him yes. Trustee Golish made a motion seconded by Trustee Murphy to okay TNT's bid for \$610 to do the striping on Main Street. A roll call vote was taken and the following votes were cast passing the motion:

Mike Golish – Yes	Jacque Miller – Yes	Anna Morris – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Tickler File/Nuisance Property List – The files were updated.

MINUTES OF THE VILLAGE OF TOLONO
BOARD OF TRUSTEES MEETING
March 21, 2017

Miscellaneous: Trustee Stuber thanked Mr. Graven for his ability to assess some of the issues within the PWD fleet so that future plans can be made for staff and purchases.

Executive: At 9:23 p.m. Trustee Stuber made a motion seconded by Trustee Morris to enter into Executive Session for the limited purposes of discussing the hiring, performance, compensation and/or employment of one or more Village employees and review and/or approve Executive Session Minutes

The Board took a break and returned at 9:42 p.m.

Adjournment: Trustee Stuber made a motion seconded by Trustee Murphy to adjourn. Motion carried and the meeting adjourned at 10:44 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk
Village of Tolono