

**MINUTES OF THE REGULAR MEETING OF THE  
VILLAGE OF TOLONO BOARD OF TRUSTEES**  
**June 7, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, June 7, 2016. All Trustees were present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, Ryan Perry, and Terrence Stuber. Others present were the Zoning Board of Appeals (“ZBA”) Administrator Randy Bachert, Architect Scott Burge, President Jeff Holt, Engineer Anthony Jansen, Attorney Marc Miller, and Clerk Dixie Phillips.

President Holt led the Board and guests in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Matt Talbott of the Loose Cobra requested a special permit for a wedding reception on June 11, 2016 from 5 to 11 p.m. Trustee Stuber asked Mr. Talbot to be mindful of the noise ordinance because of a WWII Vet living nearby. Trustee Stuber made a motion, seconded by Trustee Perry to approve the special permit; motion carried. Mr. Talbott also presented another special event permit application for a music festival on July 2, 2015 from 3 to 11 p.m., which will be on the agenda for the next Board meeting on June 21, 2016.

Creighton Wilson, 607 E. Washington Street, asked the Board who was responsible for street lights because they had been out for three months. He was advised that the power company takes care of replacing the light bulbs. Mr. Wilson then reported that a stop sign was covered by overgrown bushes at 514 Washington Street along with the need for extra coverage for speeding vehicles on Washington. President Holt will meet with Mr. Wilson to discuss other issues. Trustee Murphy asked if the office staff could send complaint e-mails to all Board members and President Holt said yes.

**REPORTS:** Mr. Jansen said he had spoken with Dale Shipley about the sidewalks and that Mr. Shipley will start next week on them in compliance with ADA, hopefully, finishing before Fun Day. The grading and ditch work will be done after Fun Day because of parking needs.

Mr. Jansen reported that he did not believe there were any manholes on Holden Street and that he and DJ Stewart will walk the area to see if they can get into a pipe to televise. Mr. Jansen will continue to meet with Mr. Bachert, residents, and Trustee Perry to work with the Park District to locate the six-inch tile which is believed to be in the outfield. President Holt, Mr. Bachert and Mr. Jansen discussed drainage issues on the east side of West Side Park and an inventory of storm sewers will be done; a survey of the block on Vine Street will also be done.

Mr. Burge reported that the old fire station demolition is to begin on June 20, 2016; that a notice, which will cost \$150, to the EPA needed to be filed before demolition can begin. Trustee Murphy said the company should pay the \$150 fee because it should have been included in the proposal. Mr. Burge and President Holt will met to discuss the matter.

Mr. Burge reported that he had sent the proposal for revisions to the police station to include a basement and that the cost will add between \$80,000 to \$100,000, for a total budget of between \$840,000 to \$850,000, an increase to the budget by \$150,000. Trustee Perry suggested

square footage could be added by enlarging the building without adding a basement saying a shower room was not necessary and that a locker room could be included in the enlarged section of the building. Trustee Murphy said a locker room was needed. President Holt advised the Board that the original budget was \$700,000 and Trustee Perry acknowledged that he was unable to attend that meeting. Trustee Golish said he had no objection to one floor but wants a storm shelter, and suggested recommending to the Committee that if the increase in cost is okay, then go ahead; if not leave as the original plan. The next committee meeting is June 14, 2016 and Trustee Stuber will add it to the Village website. The police station plans are on hold and await further instructions from the Committee.

Mr. Bachert had nothing new to report from the ZBA.

The April and May 2016 Police Reports were reviewed. A total of 30 warnings were issued, 24 written and 6 verbal for April with a total calls for service being 124. A total of 12 warnings were issued, 9 written and 3 verbal for May with a total calls for service being 128.

**MINUTES:** Trustee Murphy made a motion, seconded by Trustee Miller to approve the May 17, 2016 minutes with corrections; motion carried.

**OLD BUSINESS:** Attorney Miller asked for a copy of the existing contract with Illinois American Water to review before meeting with a consultant to get a better rate.

Applications for employment will be discussed in Executive Session.

**NEW BUSINESS:** Trustee Perry made a motion, seconded by Trustee Golish to approve the ordinance entitled An Ordinance Providing for and Approving the Third Amendment to the Tolono TIF District Redevelopment Project Area, Plan and Projects. A roll call vote was taken and the following votes were cast defeating the motion:

Rena Anderson – No	Mike Golish – Yes	Jacquie Miller – No
Rob Murphy – No	Ryan Perry – Yes	Terrence Stuber – Abstained

Trustee Golish made a motion, seconded by Trustee Stuber to approve Ordinance No. 2016-09, 2016 Prevailing Wage Ordinance to the Village of Tolono, Illinois, A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Trustee Stuber made a motion, seconded by Trustee Murphy to continue the hearing on the variance for 404 S. Second Street to 6:30 p.m. to June 21, 2016; motion carried. The residents are not now asking for a variance and if Building Official Tony Battaglia approves the building permit, the variance request will be cancelled.

Mr. Bachert presented the ZBA's Findings of Facts and Resolution to the Board recommending the variance for 513 N. Central Street. Trustee Perry made a motion, seconded by Trustee Miller to approve Ordinance No. 2016-10, Ordinance Approving ;Variance for 513 N. Central Street. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

The \$300 fee for variance will be charged.

The appropriation and budget was deferred to the next meeting. Trustee Golish reported that he had changed the Police budget because METCAD fees had increased to \$33,228. He also stated that he had not broken down the general fund for Fun Day. He stated that the TIF amount was changed according to the new police station funds. Trustee Stuber will post the appropriation on the Village website and it will be available for review in the front office according to a ten-day notice policy.

President Holt said he had sent an employee for a bug seminar and for spraying mosquitoes, and that the employee had asked for mileage. The Board said that the current mileage rate is \$0.54 per mile. Trustee Murphy said he feels that allowing mileage would open a bag of tricks. President Holt said that the employee relayed it was really no problem if not paid; President Holt will pay him mileage from his discretionary fund.

There were no sewer credits. However, Gerald Smith at 403 S Bourne Street said that his water bill was extremely higher than last year after filling his pool by approximately \$75. President Holt will look into it and get back to Mr. Smith. President Holt said not to pay the water bill until it was resolved and that if a late fee applied, he would waive it. Trustee Golish advised the Board that he thought there was an ordinance that had specific dates for credits and that the ordinance should be looked at for possible revision.

Clerk Phillips told the Board that she had been told about some pools not within a fence. Therefore, she asked if there was an ordinance for pools to be contained within a fence and was told yes, and that that the fence had to be 42" high.

Because only one quote had been received for recycling, the issue was tabled to the next meeting of the Board on June 21, 2016.

**PAY BILLS:** Trustee Stuber was advised that if there were any TIF bills within the bills and warranties presented for payment, then he could not vote; there were no TIF bills. Therefore, Trustee Murphy made a motion seconded by Trustee Miller to pay the bills. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

**TICKLER FILE:** Clerk Phillips was asked to bring the Excel spreadsheet to each meeting and to add the property on Daggy Street. The property at 514 Elizabeth Street will be added and letters will be sent. President Holt said we needed to follow through with the letters if they are not complying with the ordinance even if it means taking property owners to court.

**MISCELLANEOUS:** Trustee Perry asked about the status of the new police truck and was told that they were awaiting the lights to be added and then it would be ready for service. Trustee Stuber advised the Board that he had several complaints about feral cats on a block of Reynolds Street. It was stated that there is a lease law for cats and dogs and that President Holt will ask the Police Department to be more vigil about the feral cats.

President Holt said that until maintenance personnel is back to full strength, he hired Jeff Evans to work in the interim; that he and his wife had fixed the lights in the bathroom, and that Marlene Breen would be presenting an application for a special permit for July 16 block party, which will be on the next agenda.

The Board took a ten-minute break.

**EXECUTIVE SESSION:** At 8:15 p.m. Trustee Golish made a motion, seconded by Trustee Murphy to enter into Executive Session for the limited purposes of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

At 9:26 p.m. Trustee Golish made a motion, seconded by Trustee Miller Golish to return to open session. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

There being no further business to discuss at this time, at 9:27 p.m. Trustee Murphy made a motion, seconded by Trustee Perry to adjourn the meeting; motion carried.

Respectfully submitted,

Dixie L. Phillips, Clerk