

**MINUTES OF THE REGULAR MEETING OF THE  
VILLAGE OF TOLONO BOARD OF TRUSTEES  
May 17, 2016**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, May 17, 2016. Trustees present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, Ryan Perry (arrived at 7:35 p.m.), and Terrence Stuber. Others present were the Zoning Board of Appeals (“ZBA”) Administrator Roger Bachert, President Jeff Holt, Engineer Anthony Jansen, Architect Scott Burge, Attorney Marc Miller, Clerk Dixie Phillips, and Officer Justin Livingston.

President Holt led the Board and guests in the Pledge of Allegiance.

**PUBLIC COMMENTS:** Mark Easton addressed the Board concerning the alley in the 200 Block of East Benham, stated that he had called METCAD and the Village on several occasions to get it fixed because it’s being torn up by a four-wheeler and the garbage truck. Mr. Easton also said that Chris of Chris’ Sanitary Service has called the Village several times as well and that the garbage is now picked up in front of his house and it is not very pleasant. President Holt told him that garbage trucks are not supposed to use the alley. Mr. Easton will meet with the engineer to review the alley to see what can be done to fix it permanently. Other alleys were discussed as well since several residents use an alley to access their garage or property.

**PUBLIC WORKS DEPARTMENT:** ZBA Administrator Randy Bachert addressed the Board concerning complaints at 405 Whitehead about the yard, the fence, and the pool because of lack of care. He advised the Board that the HOA had sent a letter and he asked that the Board send a letter as well. Chief Raney will go check the property and the Village will send a letter. The alley will be added to the Tickler File for tracking.

**REPORTS:** Engineer Jansen advised the Board of three quotes for the repair to the NE corner of Vine and Whitehead Streets: (1) \$5,820 from Shipley Construction (2) \$6,000 from DJ Stewart, and \$7,500 from Open Road Construction. Trustee made a motion, seconded by Trustee Murphy to approve Shipley Construction’s bid of \$5,820 Golish. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

Engineer Jansen and Trustee Perry discussed the MFT money and Trustee Perry suggested it be rolled over so that the Board could do more streets next year and that general funds could be used to repair and/or add new sidewalks this year. President Holt said that Mike Woodworth is looking at the sidewalks and will let the Board know how long, the width, and any complete areas that need repaired.

Architect Burge advised the Board that the survey and field work were complete and that he had given notice to proceed to Muser Construction and that demo on the old firehouse should begin early next month.

Mr. Burge then reported that the budget for the new police station was \$700,000 and that they were currently at \$690,000 and that included everything. He also said that bids should be out in August or early September and breaking ground could begin in October. After several suggestions from the Board, it was decided that the committee would meet and incorporate the alternate design. Trustee Golish made a motion, seconded by Trustee Stuber to accept Option 1 (civil, structural, architecture, mechanical, electrical and plumbing not to exceed \$58,750 and to approve the contract to include the basement scope with new figures. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – No	Ryan Perry – Abstain	Terrence Stuber – Yes

Police 24/7 coverage was discussed and Trustee Perry asked for a report of the number of hours part-timers are working. Officer Livingston said that most police departments are now going to SUVs and he believes that that vehicle would best serve the Village.

**OLD BUSINESS:** Mr. Bachert distributed the Finding of Fact & Resolution concerning the variance for Woodworth Drive, in which the ZBA recommended that the petition for variance be allowed. Trustee Murphy made a motion, seconded by Trustee Perry to approve and adopt Ordinance 2016-06, Ordinance Approving Variance for W. Woodworth Drive. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

The mayoral appointment of a custodian was deferred.

**MINUTES:** Trustee Perry made a motion, seconded by Trustee Miller to approve the April 21, May 3 and May 9, 2016 minutes with the spelling of Muser Construction being corrected.

**NEW BUSINESS:** Trustee Golish made a motion, seconded by Trustee Perry to approve and adopt Ordinance No. 2016-07, Ordinance Designating the Intersection of Condit Street and Austin Street as a Required Three-Way Stop Intersection. Motion carried.

Trustee Perry made a motion, seconded by Trustee Miller to approve and adopt Ordinance No. 2016-08, Ordinance Amending Village Employee Policy Manual. Mr. Miller will review and make sure all original changes had been made to the Employee Policy Manual.

Trustee Perry relayed that he spoke with David Ferrari of Illinois American Water (“IAW”) who said that there information from the ICC is that there will possibly be a usage increase of \$6,000/month. He also said the last increase was \$1,000. Mr. Miller advised the Board that the Village could possibly negotiate with IAW to supply our own water. Mr. Miller will talk to the consultant to double check Mr. Miller’s information and perhaps to hire the consultant to negotiate the price charges.

The annual compensation for employees will be discussed in Executive Session.

Trustee Perry made a motion, seconded by Trustee Murphy to approve the sewer credit of \$5.05 for Ulim Fong at 500 Condit. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

**PAY BILLS:** Trustee Golish made a motion, seconded by Trustee Perry to pay bills and/or warrants as presented. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

**TICKLER FILE:** Clerk Phillips said there were no additions to the current file. Ms. Phillips will add 405 Whitehead Street and the alley behind Benham Street

**MISCELLANEOUS:** Trustee Perry asked about the recycling bins because he had noticed and had received complaint about them being full most of the time. President Holt said the company is coming more often to empty them as well as giving the Village an extra one to use. President Holt said he would ask them for the pickup dates and times. President Holt also suggested the use of the cameras because of items being left outside the bins. Trustee Murphy said the cameras should be set up on motion and will work with President Holt to get a log set up so the cameras will be used.

The Board took a ten-minute break at 8:35 p.m.

**EXECUTIVE SESSION:** At 8:45 p.m. Trustee Golish made a motion, seconded by Trustee Miller to enter into Executive Session for the limited purposes of discussing the hiring, performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

At 9:10 p.m. Trustee Murphy made a motion, seconded by Trustee Golish to return to open session. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	Terrence Stuber – Yes

In open session, Trustee Golish made a motion, seconded by Trustee Murphy to provide all nonunion Village employees with an increase in compensation of 2.5% for the 2016-2017 fiscal year retroactive to May 1, 2016. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

In open session, Trustee Golish made a motion, seconded by Trustee Miller to compensate Max Neal in Streets and Alleys the customary \$8.49 per hour for such time as he serves in a supervisory position as designated by the Board President. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes  
Rob Murphy – Yes

Mike Golish – Yes  
Ryan Perry – Yes

Jacquie Miller – Yes  
Terrence Stuber – Yes

There being no further business to discuss at this time, at 9:12 p.m. Trustee Murphy made a motion, seconded by Trustee Miller to adjourn the meeting. Motion carried.

Respectfully submitted,

Dixie L. Phillips, Clerk