

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
November 17, 2015**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, November 17, 2015. Trustees present: Rena Anderson, Jacquie Miller, and Rob Murphy. Trustees Michael Golish and Ryan Perry were absent. Others present were Building Official Tony Battaglia, Bill Dawkins, Supervisor of the Public Works Department, Roger Hayden, Trustee for Tolono Fire District (“TFD”), Mayor Jeff Holt, Engineer Tim LaRocque Attorney Marc Miller, and Clerk Dixie Phillips.

The meeting was called to order at 6:30 p.m. by Mayor Holt and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

Public Comments – Mr. Hayden presented the TFD’s proposal for property adjacent to the old firehouse that the Village wants to acquire: In addition to the old plow truck with its accessories and \$5,000 per year for five years paid to the TFD, the TFD is willing to sell the property to the Village. The discussion will be continued at the next meeting when more Trustees are present. Mayor Holt assured Mr. Hayden that the TFD would get top priority for the truck.

Mr. Hayden also reported that the TFD had been receiving several calls for leaf burning after hours and that the only thing the TFD can do is extinguish the fire because it has no authority to enforce the leaf burning ordinance. Considering amendments, including possible fines, to the leaf burning ordinance will be discussed at the next Board meeting.

Public Works Department – Mr. Dawkins presented an estimate of approximately \$50,000 for a leaf collection system; he also stated that one more estimate is coming. Mr. Dawkins stated that the Christmas lights are not up yet because they’ve heard nothing from Ameren. Mr. Dawkins reported that the new water meters came in and that he hopes to have them in place before the ground freezes. He also reported that he is getting bids to build a shelter for the salt but that it might not be until next spring because of the contractor’s current commitments.

Trustee Murphy asked Mr. Dawkins what his opinion on the proposed truck routes and he said that the loads are hard on the streets and it’s taking a lot of patch to fill the holes evenly.

The GPS discussion was deferred to the next meeting in hopes all trustees are present.

Reports

Engineer: Mr. LaRocque reported that they are very close to finishing the guard rail quotes and hopes to have the bids ready for the next meeting.

He reported that after reviewing the videos taken of the drainage tile that it was not a hole but another pipe coming into the larger pipe.

Mr. LaRocque reported that he had not heard back from the railroad yet but he intended to call them again next week.

He also reported that with the weather as it's been, there was no need to water the sod.

He also reported that there should be no problems with setting up the MFT program for 2016. Mr. LaRocque will meet with Mr. Perry to prepare the plan.

Zoning and Building – None

Police – The October 2015 Police Report was distributed, showing 12 written and 8 verbal warnings issued, with a total number of calls for August of 139.

Approval of Minutes –Trustee Murphy made a motion, seconded by Trustee Anderson to approve the minutes of the November 3, 2015 meeting. Motion carried.

Old Business – Clerk Phillips reported that there had been no time for Chief Raney to review and update the list of property owners failing to meet the requirements of the yard ordinance.

Following discussion concerning the routes, fines, and maintenance, the ordinance establishing truck routes was deferred to the next Board meeting.

There was nothing on contracting for trees to be taken down in the Village.

The status of hiring personnel will be discussed in the Executive Session.

Mayor Holt said he had someone in mind for the Trustee appointment and has asked the person to meet with the Planning Commissioner, the Zoning Board of Appeals Administrator, and the Building Official before deciding.

New Business – Mayor Holt advised the Board that he would like to appoint Kyle Hayden, Aaron Ahart and Ryan Rossi and part-time police officers. Trustee Anderson made a motion, seconded by Trustee Miller to ratify Mayor Holt's appointment. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Absent	Jacque Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Because all of the Board members were not present, the retirement fund discussion was deferred to the next Board meeting.

Mr. Dawkins will contact John McBride and ask him to attend the next Board meeting so he can address the Board concerning estimates for the algae reduction device and the new pump(s).

Clerk Phillips advised the Board that the agreement with the Champaign County Humane Society had been voted on and approved to use them but not for pickup of the animals; that is to be hired out or taken on an individual basis.

Mayor Holt reported that he had seen some preliminary plans that chief Raney had drawn up for the new police department. Mayor Holt, Chief Raney and Trustee Perry will meet to review the plans and bring them to the next board meeting.

There were no sewer credits.

Pay Bills and/or Warrants – None

Executive Session – At 8:47 p.m. Trustee Murphy made a motion, seconded by Trustee Miller to enter into Executive Session for the limited purposes of discussing the performance, compensation and/or employment of one or more Village employees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Absent	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

At 9 p.m. Trustee Anderson made a motion, seconded by Trustee Miller to leave Executive Session and return to Regular Session. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Absent	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

Following the Executive Session, Trustee Anderson made a motion, seconded by Trustee Miller to purchase from County Market \$25 gift certificates for the employees of the Village as a thank you for their service. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Absent	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Absent	_____

There being no further business to discuss at this time, Trustee Anderson made a motion, seconded by Trustee Miller to adjourn the meeting. The meeting adjourned at 9:02 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk