

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES**
September 1, 2015

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, September 1, 2015. Trustees present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, and Ryan Perry. Others present were the Zoning Board of Appeals (“ZBA”) Administrator Roger Bachert, Building Official Tony Battaglia, Bill Dawkins, Team Leader for the Public Works Department (“PWD”), Mayor Jeff Holt, Inspector Anthony Jansen, Engineer Tim LaRocque, Attorney Marc Miller, Clerk Dixie Phillips, and Chief Rainey.

The meeting was called to order at 6:30 p.m. by Mayor Holt and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

Public Comments - Matt Talbott of the Loose Cobra asked about a Special Event Permit for October 3, 2015. A straw poll was taken and all ayes. Mr. Talbott had the application completed and it will be presented to the Board at its next meeting for a vote.

Marshall Elliott advised the Board that drainage is a real problem and has been for the 47 years he’s lived in Tolono and was wondering why newer places are getting their drainage problems fixed before Larmon Street and surrounding area. Mayor Holt told him the Village’s process for taking care of the drainage problems.

Roger Hayden, Trustee from the Tolono Fire District (“TFD”), asked if the TFD could purchase the Village’s old plow truck so the TFD can become more independent. Mayor Holt told him there was no mention of selling the old truck but if they did, he would rather donate it to the TFD. Trustee Murphy suggested trading the truck for land. Mr. Hayden will visit with TFD’s Board of Trustees and get back to the Village. Mr. Hayden also mentioned that to honor the memory of 9/11, the TFD is having a community blood drive from 2 to 7:30 p.m. on Friday, September 11, 2015.

Ferrell Strack told the Board that he had waited 40 years to get his drainage problem fixed and that today someone visited him about getting it fixed.

Public Works Department – Mr. Dawkins told the Board that the new truck was at Worden-Martin for cleaning and fixing the engine light; he will also purchase mats and steps for the truck.

Trustee Golish made a motion, seconded by Trustee Miller to purchase 241 water meters at \$130 each for a total of \$31,330 taking \$31,330 from the water/sewer account and reimbursing the water/sewer account with \$1,000 from each account’s miscellaneous account.

A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	

Trustee Golish suggested that the PWD employees look into getting bids for the leaf vacuum to be presented to the Board in three to four months. Mr. Dawkins and Trustee Golish will work together on the project.

Trustee Murphy said he had spoken to the Fishers about putting leaves on their fields once collected and was told that it would be too expensive because of chemicals having to be spread over the leaves. Fisher suggested the Village create a mulch pile, which was discussed and will be discussed further at a later meeting.

Mr. Miller disbursed a draft of the GPS for review and Trustee Golish suggested before it's voted on by the Board it be finalized. Various items were discussed and Mr. Miller will prepare another draft for the next meeting. The GPS policy will be distributed to all staff members and they will be invited to the next meeting.

Chief Rainey reported that it has been pretty quiet lately. The August Police Report will be presented at the next Board meeting.

Reports – Mr. Jensen reported on the Elliott and Strack properties; the culverts are not big enough to handle the flow of water because of the size of the drain. The engineers will look at Strack's property and solutions will be brought to the Board at its next meeting.

Trustee Golish made a motion, seconded by Trustee Perry to pay the Contractor's Pay Request No. 4 for \$309,075.09. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	

Trustee Golish made a motion, seconded by Trustee Anderson, to approve Contractor's Change Order No. 3 for an increase of \$9,474.39. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	

Mr. LaRocque reported that drainage on Leda Street will be fixed because it is running uphill. Engineers will meet with Larry Hewing, Trustee Perry, and invite Ted Meharry to discuss the matter. Trustee Golish suggested it be cleaned out and fixed properly. A straw vote was taken

and consensus was that it be fixed with Trustee Perry suggesting we wait to see if it gets torn out during the drainage work.

Mr. LaRocque also reported that Ameren had removed the pole and the overhead wire and that work should begin on the culvert on 800 N next week.

Mr. LaRocque discussed the completed plans and estimate for Walnut Street. He also reported that the Village would only be charged for actual hours worked even though the estimate is \$10,900. The bill must be presented to TIF once the job is completed for approval. Trustee Perry made a motion, seconded by Trustee Golish to approve FGI Contract for Bidding and Construction Services. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	_____

Mr. LaRocque reported that the Village parking lot is essentially done.

Mr. Bachert reported that no one had showed for the variance hearing on 412 N Calhoun Street, Tolono, IL and that Mr. Battaglia had reviewed the situation before a ZB was formed and concluded then that it was not in accordance with the Village ordinance. Mr. Miller suggested that a third hearing be held because he wanted to make sure every party knew about the hearing, and continue it to the next meeting. Trustee Perry said no, if they don't move the shed they should go to court and be fined. Trustee Golish said to deny the variance. Trustee Anderson was undecided. Mr. Miller said that if there is any doubt that parties were not notified, the hearing should be continued. Trustee Anderson made a motion, seconded by Trustee Perry to continue the hearing on the variance petition to September 15, 2015; motion carried. Mr. Miller will call the homeowners and send notice by first class and registered mail. Chief Rainey will deliver the notices as well.

Mr. Battaglia reported that the homeowners at 600 E Maple Drive would like to use the Village property adjacent to them for staging while an addition is being put on their home. Mr. Miller suggested that if the Board decides to allow it that a lease agreement be drawn up and a walkway be established for the children that use it as a short-cut to school. A straw poll was taken and all Board members were in agreement.

Mr. Battaglia also reported on the encroaching fence problem and the fact that the homeowner's pool also encroaches onto another property. He will look into the problems and report back.

Mr. Battaglia reported that he sent a letter to the homeowners who put in a driveway for a building permit. He also called the homeowners and explained to them the ordinance and code, and told him to shelf it until the homeowner had time to take care of his personal issues. The Board suggested that items needing permits be put on the water bill.

Mr. Battaglia asked about the procedure for sending letters to homeowners and was told that the office staff sends the first two and then Mr. Miller steps in. Mr. Battaglia will send his second letter certified mail.

Approval of Minutes – Trustee Perry made a motion, seconded by Trustee Anderson to approve the minutes, with the corrections, from the August 18, 2015 meeting. Motion carried.

Old Business – Trustee Anderson will be overseeing the job descriptions and applications for the positions of office assistant and Treasurer and reporting back to the Board.

Trustee Murphy reported that he met with Mediacom about possible wireless cameras and networking them all back to the Village office. Further discussion will be held once more information is received.

Mayor Holt reported that he had received several calls about the Village's proposals for ridding the Village of coyotes. He advised the media that no decision had been made. Chief Rainey reported that he had received an e-mail from the Humane Society that they could handle the situation. Mr. Holt will invite the people from the Humane Society to the next meeting. Trustee Anderson is to give the News-Gazette (Christine) information for her article on the coyotes.

New Business – Trustee Murphy made a motion, seconded by Trustee Golish to approve Ordinance No. 2015-15 entitled An Ordinance Approving and Authorizing the Execution of an Intergovernmental Agreement with Champaign County for Animal Impoundment Services. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	_____

Trustee Murphy made a motion, seconded by Trustee Anderson, to approve all Special Event Permits for Lu & Denny's for 09/04, 09/26, and 10/09/2015, waiving the 09/04 fee because one had been paid for earlier and not used, and to not waive the 09/26 and 10/09/15 fees. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	_____

Due to illness Mayor Holt left the meeting at 9:20 p.m. Trustee Perry made a motion, seconded by Trustee Anderson to appoint Trustee Golish as Mayor Pro-Tem, motion passed.

Trustee Murphy made a motion, seconded by Trustee Miller to approve the following sewer credits:

\$19.50 Chuck Easton – 508 W Strong Street
\$22.53 Craig Keller – 504 W Strong Street

A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes	Mike Golish – Yes	Jacquie Miller – Yes
Rob Murphy – Yes	Ryan Perry – Yes	_____

Trustee Murphy said he felt we were using Attorney Miller too much; Trustee Perry said that there are more legal issues than ever before and Trustee Golish said we need to be making more use of our HR attorney. Resources will be discussed at the next meeting, i.e. contractors vs. employees.

Trustee Anderson asked about the Christmas Lights because she felt the bill was extremely high and was told that it was voted on by a previous board and that the cost was at a discount because they were ordered early.

Executive Session - None

There being no further business to discuss at this time, Trustee Perry made a motion, seconded by Trustee Miller to adjourn the meeting. The meeting adjourned at 9:36 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk