

**MINUTES OF THE REGULAR MEETING OF THE
VILLAGE OF TOLONO BOARD OF TRUSTEES
August 18, 2015**

A meeting of the Village of Tolono Board of Trustees (“Board”) was held on Tuesday, August 18, 2015. Trustees present: Rena Anderson, Mike Golish, Jacquie Miller, Rob Murphy, and Ryan Perry. Others present were ZBA Administrator Roger Bachert, Bill Dawkins, Team Leader for the Public Works Department, Mayor Jeff Holt, Inspector Anthony Jansen, Engineer Tim LaRocque, Attorney Marc Miller, Clerk Dixie Phillips, and Chief Rainey.

The meeting was called to order at 6:30 p.m. by Mayor Holt and Clerk Phillips took roll call. The Pledge of Allegiance was recited.

Larry Kearns informed the Board that 314 N Vorcey was sold to a resident of Potomac and that it is being refurbished beginning this week.

Ferrell Strack addressed the Board concerning drainage at his home at 203 S Second Street and several other lots nearby. He also asked if the weeds covering the rocks at the Catholic cemetery could be sprayed since it cost the Village a lot of money to do the work originally.

Stacy Coffman addressed the Board concerning property a 703 Boone Street damaging her property. Trustee Anderson said she had sent all the Board members pictures showing the situation. Trustee Anderson also relayed that the owners do have a Facebook page but not registered with the county as a business and it is believed he is working on vehicles at his home. Mayor Holt said he would have Chief Rainey investigate the matter and, in the meantime, Attorney Miller will send the property owners a letter concerning the status of their property.

Ed Gregg of Lu & Denny’s addressed the Board concerning three Special Permits for events he wants to hold on September 4, 26, and October 9, 2015. Mayor Holt asked him to submit the applications at the next Board meeting. Due to the early date, a straw poll was taken for the September 4, 2015 event and all Board members were in agreement to grant the request but not to waive the application fee. The vote will be taken at the next Board meeting.

Shirley Staley told the Board that she has been unsuccessful trying to sell her home because of the mess at 611 N Vorcey, it was not happening. She also advised the Board that the neighbors have a shed which is encroaching onto her property. Mayor Holt said he would have the Building Inspector look into the encroachment problem. Attorney Miller will send the property owners a letter concerning the situation of their property.

Public Works Department – Mr. Dawkins referred to the August 18, 2015 memo and Skipped Meter Report and asked permission to purchase 241 water meters. Mr. Dawkins will meet with the office staff to obtain figures for the purchase and it will be put on the agenda for the next Board meeting.

Mr. Dawkins advised the Board that there a property owner wanted his culvert replaced. The consensus of the Board was that if a culvert was bad and in the construction right-of-way, he Village can take care of it; otherwise, the homeowners are responsible for putting in their own culverts.

Mayor Holt advised the Board that all matters concerning the PDW must go to Mr. Dawkins since he is the team leader.

Trustee Perry said he and Mr. Dawkins would start looking for a new truck and bring back quotes to the Board.

Trustee Perry reported that four of the Village vehicles had the GPS installed into them and its working good. Attorney Miller said he spoke with the Villages Employee Attorney Glenn Stanko concerning specific employee requirements for the GPS policy he is developing.

Trustee Golish asked that the purchase of leaf vacuum be discussed in Executive Session in regards to the employees and the use of it

Reports – Mr. Jensen reported that the N Calhoun drainage project was going well with a completion date of October 4, 2015. He reviewed the Pay Request No. 4 and Change Order No. 3. The items will be on the next Board agenda for review and/or approval.

Mr. LaRocque reported that the county is moving forward with the 800 N culvert project saying that Ameren needs to move a pole before the work can continue. He also reported that the cost for improving the field entrance would be \$1,600 but it really is not the Village's responsibility.

He also said that about 90% of the plans are done and 40% of the specifications are done. He will report more at the next Board meeting.

He reported that the work on the Village parking lot is completed with the exception of asphaltting. He also mentioned that oil and chip had been discussed.

The July 2015 Police Report was distributed, showing 9 written and 14 verbal warnings issued, with a total number of calls for April of 173. Trustee Murphy reported that the law has changed to require a receipt be given to any person spoken to by the police. He also mentioned that body cams for police departments are being pursued with possible funding for departments.

Mr. Bachert reported that the hearing for the 412 N Calhoun variance was a no show by the owners and has been rescheduled for August 27 and will bring to the Board the Zoning Board's decision at the next meeting. Trustee Golish made a motion, seconded by Trustee Anderson to continue the hearing on the variance petition until September 1, 2015; motion carried.

Mr. Bachert also reported that the zoning Board was recommending that the Village approve the application for the variance at 511 E Broadway to build a garage. Trustee Anderson made a motion, seconded by Trustee Perry to approve the Zoning Board's recommendation with the roof height not to exceed 15 feet; all ayes, motion carried.

Approval of Minutes – Trustee Perry made a motion, seconded by Trustee Anderson to approve the minutes from the July 23 and the August 4, 2015 meetings. Motion carried.

Old Business - Mayor Holt is still speaking with various people for the positions of Village Treasurer and Trustee.

Trustee Murphy is still working on getting estimates for a camera at the Village dump.

Administrator Bachert and Trustee Perry said the detention pond situation in Deerpath Subdivision was completed.

New Business – Trustee Perry made a motion, seconded by Trustee Murphy to approve the Intergovernmental Agreement for Impoundment Services with Champaign County, Illinois as presented. A roll call vote was taken and the following votes were cast passing the motion:

Rena Anderson – Yes

Mike Golish – Yes

Jacquie Miller – Yes

Rob Murphy – Yes

Ryan Perry – Yes

Approval of the Preliminary Audit and a program for hunting coyotes was deferred to the next Board meeting. Mr. Miller is to contact the City of Tuscola to see if it has anything on record concerning a sponsored hunt. Trustee Golish is against a government-sponsored hunt.

There were no sewer credits.

Trustee Perry said there was nothing to report on the algae reduction device or a new pump.

Mayor Holt asked Mr. Miller about the Intergovernmental Agreement with the Tolono Park District and Mr. Miller said he had sent it back to them because it was incomplete but, that once it's completed, check can be issued. Mayor Holt will sign the check and give it to Mr. Miller.

Mayor Holt and Trustee Perry will look into the old firehouse building to see if it's feasible to make it into a place for the Tolono Police Department. He also said that he wanted a meeting with the Building Inspector, police offices, and any Board member wishing to attend, for questions concerning the project. The project could be funded with TIF monies because it's in the TIF District. Trustee Golish said the Village has three choices: (1) remodel, (2) tear it down and build a new building, and (3) sell it and move the Police Department to another location.

Trustee Perry asked if the two orange hydrants by Illinois Foundation Seeds on US Rte. 45 belong to the Village or to Illinois American Water. The results of an investigation will be reported back at the next meeting.

Trustee Anderson asked about the proper procedure for a fence over another party's property line and Mayor Holt told her to send the inquiry to the Building Inspector. Mr. Miller said it was private property and therefore a private issue. Clerk Phillips told Trustee Anderson that the party should contact their title insurance company since it appeared an encroachment was the issue.

Trustee Golish asked what the priority for the Village was in purchasing equipment since we are ready to do so. Mayor Holt said he felt the Police Department should be first in line, then the PDW, and then the leaf vacuum but that it was up to the Board. Trustee Perry said that until we have a solution as to where the leaves were going to be put after they were vacuumed up, he felt it was useless at this time to purchase a leaf vacuum. Mayor Holt and Trustee Murphy will check with farmers to see about putting leaves on their ground.

Executive Session - None

There being no further business to discuss, Trustee Golish made a motion, seconded by Trustee Murphy to adjourn the meeting. The meeting adjourned at 8:50 p.m.

Respectfully submitted,
Dixie L. Phillips, Clerk