

*Making as Approved*

## VILLAGE OF TOLONO

### Board of Trustees Meeting Minutes

July 15, 2014

The meeting was called to order at 6:30 p.m. Present were Board President Jeff Holt, Trustee Beth Erwin, Trustee Mike Golish, Trustee Beth Hewing, Trustee Greg Kingston, and Trustee Ryan Perry. Absent were Trustee Kent Plackett and Clerk Dixie Phillips.

The Board President, Trustees and public joined in the Pledge of Allegiance.

The Board heard comments from the public. Eddie Gregg from Lu & Denny's indicated that he will be applying for special events on August 16th and September 19th. The Board polled itself and indicated support. These will be on the agenda and considered at the next regular meeting.

Denny Davis from the Tolono Fire Protection District presented a building permit application for the new fire station.

Matt Talbot reviewed his plans for the Dead Horse and the old IGA. There was unanimous consensus that the Board was supportive of a liquor license there. The Board was also supportive of the Liquor Commissioner having the authority to approve the application and granting the license upon the current license holder turning in his license. Matt has no specific plans for use of the old IGA building but is considering things like a coffee shop.

There was a motion by Trustee Perry to approve a bid to install a concrete pad at a cost of \$1,750.00 to be located at the Village Sewer Plant. There was a second by Trustee Golish.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-Yes. Trustee Perry-Yes. The motion carried.

Engineer Larry Johnson made a presentation regarding the north Calhoun storm sewer extension. He projects having the design work complete by year end and proceeding with soliciting bids after the first of the year for construction in the 2015 construction season. The estimated construction cost is \$783,323.00. With contingencies, engineering, legal, administration, and permits the total estimated cost is \$979,154.00.

There was a motion by Trustee Golish to approve Resolution No. 2014-R-01, "A Resolution Approving an Engineering Services Agreement With Foth Infrastructure & Environmental, LLC for Engineering Services for Preliminary, and Final Design Phases of Drainage Improvements to Northeast Areas of the Village." There was a second by Trustee Perry. There was a question about whether or not this had already been designed in the drainage plan. Larry explained that the plan included design work with no detail. The proposed planning would contain sufficient detail to put the project out for bid. There would be no obligation to proceed later with the project if the Board decided to stop it.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-No. Trustee Perry-No. The motion carried.

Gwen Crawford from The Economic Development Group, LTD gave a presentation relating to TIF. She stated that the TIF is generating about \$1.2 million per year of new revenue. After payment of current obligations, at year end the projected balance is \$450,700.00. She explained that part of the proposed drainage project is in the TIF District. There was discussion about the need to look at how the project serves the District in order to fund it. Gwen explained that the project could be funded by bonds.

Steve Kline from EDG explained that the District has about 12 years of life left. There was talk about possibly creating a second 23 year TIF District which could include the downtown. Properties in the first TIF could be moved into a new district. The existing TIF could also be amended to include extra properties bringing the entire drainage project into the TIF. Another option is that the existing TIF could be extended. Gwen estimates that this would generate an extra \$11 million. To extend the District, the Village would need to secure letters of support from all of the taxing bodies and the State Legislature would need to approve the extension.

There was a motion by Trustee Perry to approve the Village Board Minutes of July 1, 2014 with corrections. Second by Trustee Erwin. The motion was approved.

There was a motion by Trustee Perry to approve a bid by Bill Bates Construction to install a door between the Village office and the conference room at a cost of \$1,500.00 with the provision that the Village could spend up to a total of \$1,800.00 in case of unanticipated costs. Second by Trustee Golish.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-<sup>no</sup>~~Yes~~. Trustee Kingston-No. Trustee Perry-<sup>no</sup>~~No~~. The motion carried.

There was discussion about nuisance letters sent to property owners. One particular property owner stated that he did not own vehicles abandoned on his property but did not want to pay the cost of removal. There was consensus amongst the Board that the Village should secure permission to have the vehicles towed and bear the cost of that, if any. Attorney Miller reported on vehicle issues at an auto repair business. There was consensus that the Board President would approach that owner to informally discuss the problem to get it resolved.

It was decided that consideration of the purchase of a camera for the front office would be deferred.

Tony, the Village Zoning Inspector, reported that the electrical box hazard is in process. It was agreed that the Village Engineers will look at it since they will be in town working anyway.

Trustee Golish moved that the Village Board President be empowered to engage Special Legal Counsel to advise the Village on labor matters. Second by Trustee Erwin.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-Yes. Trustee Perry-Yes. The motion carried.

There was consensus that the new Special Legal Counsel will look over the proposed Employee Policy Manual and it was agreed that the matter would be continued until another meeting.

Trustee Golish gave a presentation on the proposed Appropriation Ordinance. There was a motion by Trustee Kingston to approve the Annual Appropriation Ordinance being Ordinance no. 2014-0-11 as corrected. Second by Trustee Golish.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-Yes. Trustee Perry-Yes. The motion carried.

Trustee Golish moved to approve the 2014 Prevailing Wage Ordinance No. 2014-0-12. Second by Trustee Perry. The motion carried.

Trustee Perry motioned to approve sewer credits for Marsha Hachel 805 E. Larmon for \$7.22 and Denny's Tavern 105 N. Long for \$16.20. Second by Trustee Kingston.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-Yes. Trustee Perry-Yes. The motion carried.

There was consensus that the Village Board President should have a discretionary amount to be able to spend in a given month without prior Board approval. The item should be on the next meeting's agenda.

There was a motion by Trustee Golish to enter into Executive Session for the limited purpose discussing the performance, compensation and/or employment of one or more Village Employees. There was a second by Trustee Perry.

Roll call vote: Trustee Erwin- Yes. Trustee Golish-Yes. Trustee Hewing-Yes. Trustee Kingston-Yes. Trustee Perry-Yes. The motion carried.

The Board entered into Executive Session at 8:59 p.m.

The Board returned to open session at 9:27 p.m.

Trustee Kingston suggested that the Board consider establishing committees to pre-review items prior to going to the Board. There was discussion about how individual Trustees have undertaken particular areas without establishing committees.

Marc Miller explained that Illinois Codification Services has asked about the status of the Village codification efforts. It was agreed that the Board will revisit the matter at another meeting.

There was a motion by Trustee Golish to adjourn with a second by Trustee Kingston. The motion carried and the meeting adjourned at 9:47 p.m.